



LAGUNITAS SCHOOL DISTRICT
SAN GERONIMO, CALIFORNIA
REGULAR MEETING OF THE GOVERNING BOARD

Open Session in Room 20, Lagunitas School
(Room 20 is next to the Lagunitas School Library)

THURSDAY, January 18, 2018

Richard Sloan, President
Christopher Sabec, Clerk
Denise Bohman
Meegan Ochs-Potter
Steve Rebscher

John Carroll, Superintendent
Laura Shain, Principal
Jeff Lippstreu, Chief Business Official

- 5:30 p.m. 1. CALL MEETING TO ORDER (Lagunitas Staff Room), Meegan Ochs-Potter, Chair
2. APPROVAL OF CLOSED SESSION AGENDA: Board Members will approve the Closed Session Agenda.
3. PUBLIC COMMENTS ON CLOSED SESSION AGENDA: *Members of the public may address the Board regarding items on the Agenda as such items are taken up or, for closed session items, prior to board adjournment to Closed Session.*
- 5:35 p.m. 4. RECESS TO CLOSED SESSION: Board Members will recess to Closed Session pursuant to Section 54957.6
(5 min.) Conference with Labor Negotiator, John Carroll, Certificated, Classified, Management/Confidential, requested by John Carroll, Superintendent and pursuant to Section 54957: Public Employee Discipline/Dismissal/Release, requested by John Carroll, Superintendent.
- 6:30 p.m. 5. RECONVENE INTO OPEN SESSION (Room 20, Lagunitas School): The Chair will announce any reportable action taken in Closed Session.
6. PUBLIC COMMENTS: *This is an opportunity for the public to address the Trustees on matters related to school business that are not on the agenda. No discussion, deliberation, or action can be taken by the Trustees unless the matter is placed on a subsequent agenda. The Chair may limit each presenter to a specific time.*
7. APPROVAL OF OPEN SESSION AGENDA: Board Members will review and approve the Open Session Agenda.
8. INTRODUCTIONS.
9. BOARD MEMBER REPORTS
10. ADMINISTRATIVE REPORTS:
- John Carroll, Superintendent
 - Laura Shain, Principal
 - Jeff Lippstreu, Chief Business Official
- 7:10 p.m. 11. REPORTS – None.
(5 min.)
12. CORRESPONDENCE/INFORMATION ITEMS:
- a. Enrollment Update, January, 2018
 - b. Letter of December 29, 2017 from the San Geronimo Valley Affordable Housing Association.
 - c. 2017/18 Bond Fund Update prepared by Jeff Lippstreu, CBO.
 - d. "Making Ends Meet" The struggle of Wages vs. Housing and Childcare Expenses, First 5 Marin.

PRESENTATION: The San Geronimo Valley Affordable Housing Association will make a presentation with ideas for creating new housing on Lagunitas School District property. (15 min.)

- 7:30 p.m. A. ITEMS FOR DISCUSSION ONLY
(60 min.)
- 1. LONG RANGE PLANNING: Board Members will continue to discuss the Long Range Plan.
 - 2. DEFICIT SPENDING REDUCTION PLAN: Board and Administration will discuss possible budget reductions intended to reduce deficit spending in the District.
 - 3. GYM STORAGE: Board Members will receive an update from Jeff Lippstreu, CBO, regarding additional storage space for the Lagunitas School Gymnasium.

8:30 p.m.
(5 min.)

B. CONSENT AGENDA:

Consent Agenda: All items are approved by a single action. Any member of the Board may remove an item from the consent agenda for separate discussion

1. Minutes – Regular Meeting, Dec. 14, 2017
2. Warrants
3. Quarterly Report on Williams Uniform Complaint – January 2018.
4. Interdistrict Transfer List #10, 2017/18 school year and #1, 2018/19 school year.

8:35 p.m.
(20 min.)

C. ACTION ITEMS

1. ITEMS REMOVED FROM THE CONSENT AGENDA: Items removed from the Consent Agenda above may be discussed and acted upon individually.
2. APPROVE MIDDLE SCHOOL INSTRUCTIONAL MINUTE CALCULATION AND A MODIFICATION TO DISTRICT ATTENDANCE CALENDAR: Jeff Lippstreu, CBO, will explain the need for a modification to the Middle School instructional minutes and the modification to the attendance calendar.
3. REQUEST FOR ALLOWANCE OF ATTENDANCE DUE TO EMERGENCY CONDITIONS (CDE FORM J-13 A): Board Members will approve California Dept. of Education Form J13-A asking for an allowance of attendance for October 13, 2017, the day school was closed because of heavy smoke from nearby fires in Santa Rosa.
4. APPROVE AUDIT REPORT FOR THE LAGUNITAS SCHOOL DISTRICT AS OF JUNE 30, 2017, prepared by Stephen Roatch Accountancy Corporation
5. APPROVE YEAR 3 OF A 3-YEAR CONTRACT with Stephen Roatch Accountancy Corporation for an Audit Report of the Lagunitas School District for the year ending June 30, 2018.
6. APPROVE A CONTRACT WITH STEPHAN ROATCH ACCOUNTANCY CORPORATION TO AUDIT THE FINANCIAL STATEMENTS OF MEASURE A – Building Fund of the Lagunitas Elementary School District as of and for the year ending June 30, 2018.

8:55 p.m.

D. HUMAN RESOURCES/ACTION AGENDA :

1. APPROVE RECOMMENDATION FROM ADMINISTRATION TO EMPLOY ARIELLE IKEDA AS AN 8 HOUR/WEEK LIBRARY AIDE: Board Members will approve a recommendation from Administration to employ Arielle Ikeda as an 8 hour/week Library Aide beginning January 22, 2018.
2. ACCEPT RESIGNATION FROM RAE TURNER, MIDDLE SCHOOL TEACHER: Board Members will accept a letter of resignation from Rae Turner, Certificated teacher in the Middle School, effective June 15, 2018.

(5 minutes)

AGENDA PLANNING

9:00 p.m.

ADJOURN

THERE IS A NO TOBACCO USE POLICY ON LAGUNITAS SCHOOL DISTRICT PROPERTY OR DISTRICT ACTIVITIES.
Notice: The Lagunitas School District adheres to the Americans with Disabilities Act. Should you require special accommodations, or more information about accessibility, please contact Donna Henderson at 415-488-4118 x 201. All efforts will be made for reasonable accommodations.

LAGUNITAS DISTRICT WEB SITE: <http://www.lagunitas.org>



LAGUNITAS SCHOOL DISTRICT
San Geronimo, California

MINUTES FROM THE REGULAR MEETING
OF THE BOARD OF TRUSTEES

Thursday, January 18, 2018

1. CALL TO ORDER: The meeting was called to order at 5:30 p.m. by Meegan Ochs-Potter, Chair. Members present were Denise Bohman, Meegan Ochs-Potter, Christopher Sabec, Richard Sloan and Steve Rebscher. Also present were John Carroll, Superintendent, Jeff Lippstreu, CBO, and Laura Shain, Principal. Donna Henderson, Administrative Assistant, recorded the minutes.
2. APPROVAL OF CLOSED SESSION AGENDA: Board Members approved the Closed Session Agenda (Bohman/Sabec)
3. PUBLIC COMMENTS ON CLOSED SESSION AGENDA: There were no comments.
4. RECESS TO CLOSED SESSION: Board Members and Administration recessed to Closed Session pursuant to Ed. Code Section 54957.6 Conference with Labor Negotiator, John Carroll, Certificated, Classified, Management/Confidential, requested by John Carroll, Superintendent and pursuant to Section 54957: Public Employee Discipline/Dismissal/Release, requested by John Carroll, Superintendent.
5. RECONVENE INTO OPEN SESSION (Room 20, Lagunitas School): The Board of Trustees reconvened at 6:35 p.m. The Chair announced that no reportable action was taken in Closed Session.
6. PUBLIC COMMENTS: Dave Cort, Director of the SGVCC, announced the first ever West Marin Film Festival on the weekend of January 26th and also the Community Café on Jan. 23, 2018 sponsored by the West Marin Coalition for Healthy Youth
7. APPROVAL OF OPEN SESSION AGENDA: Denise Bohman moved to approve, Christopher Sabec, second. Motion carried, 5 ayes.
8. INTRODUCTIONS: Introductions were made; there were approximately 6 members of the public and the press in attendance.
9. BOARD MEMBER REPORTS:
 - a. Steve Rebscher announced that the District is still working to finish the San Geronimo School playground and that the District is ready to start negotiations with LTA.
 - b. Meegan Ochs-Potter announced Bingo Blast on Feb. 9th, the big Middle School fundraiser.
 - c. Christopher Sabec was grateful for the long holiday break.

10. ADMINISTRATIVE REPORTS:

- a. John Carroll, Superintendent, informed the Board that he had gone to Sacramento with the Marin JLAC (Joint Legislative Action Committee). They spoke to legislators about the rising costs to District due to PERS and STRS increasing contributions and how any additional dollars from Prop 98 are getting eaten up by retirement costs. He extended an invitation to the Trustees to attend a Masters in Governance 1-day training in Burlingame on February 9th. John will be attending the Superintendents Symposium in Monterey beginning on January 24th. He informed the Board that the charter for Heartwood School (formerly Wise Academy) had been discontinued and the District may be getting a few new students because of that closure.
- b. Laura Shain, Principal, announced upcoming parent tours for incoming students. Performances in programs are coming up – Middle School is producing a movie based on the “Odyssey”, the Open Classroom will be producing a play, under the direction of Larry Nigro, based on “A Cricket in Times Square” and the Montessori Program, under the direction of Michelle Benjamin, will be producing “The Little Mermaid.”
- c. Jeff Lippstreu, CBO, reported the school van is now gone. On Tuesday, he was at MCOE to review the governor’s budget presentation that has perks that elude Lagunitas as a basic aid school district. There is a proposal for one-time student funding of \$295 per student, but he advises “wait and see”. Over the break, staff worked on fixing some facilities issues – heat in the gym, getting the gym elevator recertified, repairing the drinking fountain in the Montessori wings, and doing overall restroom repairs. He announced the next Facilities Committee meeting on Jan. 24th. Jeff met with Marin Transit authorities to see if they could help the district students get to and from school on their buses. He said the group was very gracious and he would have an update at the end of March.

11. REPORTS – There were no reports.

12. CORRESPONDENCE/INFORMATION ITEMS: Board Members reviewed the enrollment update of January, 2018, the letter of Dec. 29th from the San Geronimo Affordable Housing Association, the 2017/18 Bond Fund Update prepared by Jeff Lippstreu, CBO and “Making Ends Meet” the struggle of wages vs housing and childcare expenses from First 5 Marin.

PRESENTATION: The San Geronimo Valley Affordable Housing Association made a presentation to introduce the concept of creating new affordable housing on Lagunitas School District Property.

A. ITEMS FOR DISCUSSION ONLY:

1. LONG RANGE PLANNING: John Carroll, Superintendent, announced that he is interested in working with a company named “Community at Work” based in San Francisco. Richard Sloan, Steve Rebscher and John will be meeting with Sarah Fisk for a pre-planning meeting on January 31st.
2. DEFICIT SPENDING REDUCTION PLAN: John Carroll, Superintendent, presented a video he had made explaining the District’s deficit spending and some of the causes, including increased employee costs and the cost of special education. He noted that the district has a \$400,000 per year unfunded mandate for special education. The Board will discuss the process to reduce deficit spending and Administration will bring a preliminary list of discretionary spending that could be used to formulate potential budget reductions.
3. GYM STORAGE: Jeff Lippstreu, CBO, announced that DSA has approved the project for gym storage. SGVCC would like the District to initiate a bidding process for building the storage room. Dave Cort, on behalf of the San Geronimo Valley Community Center, announced that the SGVCC has \$70,000 set aside for the building and they are committed to pay all costs associated with the project.

B. CONSENT AGENDA: **Motion**: Christopher Sabec moved to approve the Consent Agenda which included (1) Minutes – Regular Meeting, December 14, 2017, and (2) Warrants. Denise Bohman, second. Motion carried 5 ayes (Bohman, Sabec, Ochs-Potter, Sloan and Rebscher).


C. ACTION ITEMS

1. ITEMS REMOVED FROM THE CONSENT AGENDA: No items were removed from the Consent Agenda for separate discussion and action.
2. APPROVE MIDDLE SCHOOL INSTRUCTIONAL MINUTE CALCULATION AND A MODIFICATION TO THE DISTRICT ATTENDANCE CALENDAR: **Motion**: Christopher Sabec moved to approve. Steve Rebscher, second. Motion carried, 5 ayes (Bohman, Sabec, Ochs-Potter, Sloan and Rebscher)
3. REQUEST FOR ALLOWANCE OF ATTENDANCE DUE TO EMERGENCY CONDITIONS (CDE FORM J-13 A): **Motion**: Denise Bohman moved to approve the request for an allowance of attendance for October 13, 2017, the day school was closed because of heavy smoke from nearby fires in Santa Rosa.. Steve Rebscher, second. Motion carried, 5 ayes (Bohman, Ochs-Potter, Sabec, Sloan and Rebscher)
4. APPROVE AUDIT REPORT FOR THE LAGUNITAS SCHOOL DISTRICT AS OF JUNE 30, 2017, prepared by Stephen Roatch Accountancy Corporation. **Motion**: Steve Rebscher moved to approve the Audit Report for the Lagunitas School District as of June 30, 2017. Denise Bohman, second. Motion carried 5 ayes (Rebscher, Bohman, Sloan, Sabec, Ochs-Potter).
5. APPROVE YEAR 3 OF A 3 YEAR CONTRACT with Stephen Roatch Accountancy Corporation for an Audit Report of the Lagunitas School District for the year ending June 30, 2018. **Motion**: Denise Bohman moved to approve year 3 of a 3 year contract with Stephen Roatch Accountancy Corporation for an Audit Report of the District for the year ending June 30, 2018. Steve Rebscher, second. Motion carried, 5 ayes (Bohman, Rebscher, Sloan, Sabec and Ochs-Potter).
6. APPROVE A CONTRACT WITH STEPHEN ROATCH ACCOUNTANCY CORPORATION TO AUDIT THE FINANCIAL STATEMENTS OF MEASURE A – Building Fund of the Lagunitas Elementary School District as of and for the year ending June 30, 2018. **Motion**: Christopher Sabec moved to approve a contract with Stephen Roatch Accountancy Corp. to audit the Financial Statements of Measure A – Building Fund. Steve Rebscher, second. Motion carried, 5 ayes (Sabec, Rebscher, Sloan, Bohman, and Ochs-Potter).

D. HUMAN RESOURCES/ACTION AGENDA:

1. APPROVE RECOMMENDATION FROM ADMINISTRATION TO EMPLOY ARIELLE IKEDA AS AN 8 HOUR /WEEK LIBRARY AIDE BEGINNING JANUARY 22, 2018: **Motion**: Christopher Sabec moved to approve the recommendation from Administration to employ Arielle Ikeda as an 8 hour/week as a Library Aide. Steve Rebscher, second. Motion carried, 5 ayes (Sabec, Rebscher, Bohman, Sloan, Ochs-Potter).
2. ACCEPT RESIGNATION FROM RAE TURNER, MIDDLE SCHOOL TEACHER: **Motion**: Christopher Sabec moved to accept the resignation letter from Rae Turner, certificated teacher in the Middle School, effective June 15, 2018. Denise Bohman, second. Motion carried, 5 ayes (Sabec, Bohman, Sloan, Rebscher, Ochs-Potter).

The Meeting was adjourned at 9:20 p.m.


John Carroll, Secretary to the Board of Trustees

2/15/18
Date