



LAGUNITAS SCHOOL DISTRICT
San Geronimo, California

MINUTES FROM THE REGULAR MEETING
OF THE BOARD OF TRUSTEES

Tuesday, November 15, 2011

1. CALL TO ORDER: The meeting was called to order at 5:20 p.m. by Denise Santa Cruz-Bohman, Chair. Members present were Steve Rebscher, Christopher Sabec, Richard Sloan, and Denise Santa Cruz-Bohman. Stephanie O'Brien was excused. Also present were Larry Enos, Superintendent, Amy Prescott, Business Manager, and Laura Shain, Principal. Donna Henderson recorded the minutes.
2. APPROVAL OF CLOSED SESSION AGENDA: Board Members approved the Closed Session Agenda.
3. PUBLIC COMMENTS ON CLOSED SESSION AGENDA: There were no comments.
4. RECESS TO CLOSED SESSION: Board Members recessed to Closed Session, pursuant to Section # 54957.6 Conference with Labor Negotiator, Lawrence Enos, Certificated, Classified, Management/Confidential, requested by Lawrence H. Enos, Superintendent and pursuant to Gov. Code 54956.9 (b) Conference with Legal Counsel – Anticipated Litigation – one case, requested by Lawrence H. Enos, Superintendent.
5. RECONVENE TO OPEN SESSION: Open Session was reconvened at 6:10 p.m. The Chair announced that no reportable action had been taken during Closed Session.
6. INTRODUCTIONS were made. There were approximately 11 members in the audience.
7. PUBLIC COMMENTS: Dave Cort reported that he had accompanied 26 Lagunitas Middle School Students to the Peer Summit, held every year and sponsored by Marin County.
8. APPROVAL OF OPEN SESSION AGENDA: Board Members approved the Open Session Agenda.
9. STUDENT MEETING REPORT: Laura Shain, Principal, on behalf of Student Meeting announced that students have begun a sock collection for the homeless. She also invited board members to attend student meeting lunch at 12:15 Mondays and the Student Meeting, Mondays at 2 p.m.
10. BOARD MEMBER REPORTS:
 - a. Steve Rebscher commented on the success of the Valley students in fall sports.
 - b. Christopher Sabec attended the Certificated Staff meeting on Nov. 9th. The LEAP sponsored Halloween Carnival was really fun and all the kids were super enthusiastic.
 - c. Denise Santa Cruz-Bohman congratulated fellow Board Member Stephanie O'Brien for her election to the College of Marin Board of Trustees. She announced that she had joined the Drake Leadership Council. At Lagunitas, she helped the teachers spend down the credit for Scholastic Books. Teachers spent about \$10,000 in 9 days ordering items for classrooms and libraries.

11. ADMINISTRATIVE REPORTS:

- a. Laura Shain, Principal, gave a report on the November 1st Professional Development Day. In the morning, two representatives from the Bay Area Writer's Project, using the "teachers teaching teachers" model, attended and worked with Lagunitas District teachers on Writer's Workshop (grades K-3) and Poetry (grades 4-8). In the afternoon, teachers worked on math, focusing on area and perimeter. Laura is working with one teacher from each program in forming a Language Arts Committee.
- b. Amy Prescott, Business Manager, distributed her organizational chart. She hosted the first treasures meeting, with 3 of the 4 program treasurers attending. Amy is now the Chair of the Facilities Committee. She thanked Dave Cort, Larry Enos, Anne McClain and Christopher Sabec for helping to finalize the MOU for the operation of the Joint Use Gymnasium.
- c. Larry Enos, Superintendent, announced the election results and congratulated Denise Santa Cruz-Bohman, Richard Sloan for their election to the Lagunitas School District Board, and Stephanie O'Brien for her election to the College of Marin Board. The meeting in December will begin at 6:00 p.m.; Mary Jane Burke will attend and swear in the Board Members. Larry, Amy and Laura attended the first all Classified Meeting of the year. Larry said that the District was very fortunate to have such a great group of classified employees who work very hard to support all of the Lagunitas District students. Larry also attended the Certificated Staff Meeting on Nov. 9th and began the discussion of the 2012/13 school year.

12. OTHER REPORTS – Dave Cort reviewed the minutes from the Facilities Committee Meeting of October 26, 2011 (on file).

13. CORRESPONDENCE/INFORMATION ITEMS were reviewed.

A. ITEMS FOR DISCUSSION ONLY:

1. REVENUE ENHANCEMENT THROUGH FEES AND/OR TAXES: Larry Enos, Superintendent, reviewed taxes and assessments available to school districts with a document provided by Terena Mares, Asst. Superintendent of Business Services, Marin County Office of Education.
2. BOARD POLICY 5008 HEAD LICE: Laura Shain, Principal, introduced a revised Head Lice Policy which basically does away with the "no nit" current policy. Discussion followed.
3. BOARD POLICY 9003: BOARD MEMBER ELECTRONIC COMMUNICATIONS: Board Members reviewed a proposal for a new board policy on Board Member Electronic Communications.
4. PROTOCOLS FOR THE USE OF DISTRICT-WIDE EMAIL DISTRIBUTION: Larry Enos, Superintendent, reviewed a proposal for Protocols for the use of District-wide email distribution.
5. BOARD VACANCY: Board Members reviewed the documentation on filling a board vacancy. They were in favor of a non-binding advisory election. Larry Enos, Superintendent, will bring a procedure and timeline to the December board meeting.

B. CONSENT AGENDA: **Motion:** Steve Rebscher moved to approve the Consent Agenda which consisted of (1) Minutes, October 18, 2011 (2) Warrants, (3) Certificated Staff Assignments, 2011/12 and, (4) Quarterly Report on Williams Uniform Complaints, October 2011. Richard Sloan, second. Motion carried, 4 ayes, 1 absent (O'Brien).

C. ACTION ITEMS:

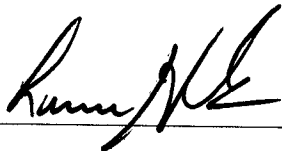
1. ITEMS REMOVED FROM THE CONSENT AGENDA – There were none.
2. STRATEGIC INITIATIVES FOR THE 2011/12 SCHOOL YEAR: **Motion:** Christopher Sabec moved to approve. Richard Sloan, second. Motion carried, 4 ayes, 1 absent (O'Brien).
3. JOINT USE AGREEMENT: **Motion:** Steve Rebscher moved to approve the Joint Use Agreement between the District and the San Geronimo Valley Community Center for the operation of the Gymnasium. Christopher Sabec, second. Motion carried, 4 ayes, 1 absent (O'Brien).
4. RESOLUTION 2012-08 – In the matter of the Reduction of Certain Positions in the Classified Service and Directing Notification of the Classified Employee: **Motion:** Steve Rebscher moved to approve. Richard Sloan, second. Motion carried by roll call vote: Sloan, aye, Rebscher, aye, Sabec, aye, Santa Cruz-Bohman, aye. One absent (O'Brien).
5. AUTHORIZATION TO DISTRICT ADMINISTRATION: **Motion:** Christopher Sabec moved to grant authority to District Administration to seek proposals from financial advisory services to explore the possibility of seeking a general obligation bond for needed facilities infrastructure repair and improvement. Steve Rebscher, second. Motion carried, 4 ayes, 1 absent (O'Brien).
6. AUTHORIZATION TO DISTRICT ADMINISTRATION: **Motion:** Christopher Sabec moved to grant authority to District Administration to research and development recommendations for the stewardship and boundaries of the Marietta Larsen Preserve. Richard Sloan, second. Motion carried, 4 ayes, 1 absent (O'Brien).

D. HUMAN RESOURCES/ACTION AGENDA:

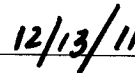
1. APPROVE employment of Kristy Arroyo and Richard Chavez for the position of Student Supervisions. **Motion:** Christopher Sabec moved to approve the employment of Kristy Arroyo and Richard (Buck) Chavez for the position of Student Supervision. Steve Rebscher, second. Motion carried, 4 ayes, 1 absent (O'Brien).
2. APPROVE the employment of Nuria Sheafe as a Language Specialist in the Open Classroom, 5 hrs/week beginning 11/10/2011: **Motion:** Steve Rebscher moved to approve. Christopher Sabec, second. Motion carried, 4 ayes, 1 absent (O'Brien).

AGENDA PLANNING: Items for the next and future agendas include Budget Revisions, the First Interim Report and the swearing in of Board Members, approving the revised Board Policy on Lice and the Board Policy on Board Member Electronic Communication, and approving the protocols for District Wide Email Distribution.

The Meeting was adjourned at 9:05 p.m.



Lawrence H. Enos, Secretary to the Board of Trustees



Date