



LAGUNITAS SCHOOL DISTRICT  
SAN GERONIMO, CALIFORNIA  
REGULAR MEETING OF THE GOVERNING BOARD

Closed Session in Lagunitas Staff Room  
Open Session in Room 12, Lagunitas Middle School  
Teleconference with Board Member Christopher Sabec at the following location:  
McGuire Woods, 1345 Avenue of the Americas, 7<sup>th</sup> Floor, New York, NY 10105

Tuesday, March 20, 2012

Steve Rebscher, President  
Christopher Sabec, Clerk  
Meegan Lee Ochs-Potter  
Denise Santa Cruz-Bohman  
Richard Sloan

Lawrence H. Enos, Superintendent  
Laura Shain, Principal  
Amy Prescott, Business Manager

- 5:30 p.m. 1. CALL MEETING TO ORDER (Lagunitas Staff Room) – Denise Santa Cruz-Bohman, Chair
2. APPROVAL OF CLOSED SESSION AGENDA
3. PUBLIC COMMENTS ON CLOSED SESSION AGENDA: *Members of the public may address the Board regarding items on the Agenda as such items are taken up or, for closed session items, prior to board adjournment to Closed Session.*
4. RECESS TO CLOSED SESSION: Board Members will recess to Closed Session pursuant to Gov. Code 54957: Public Employee Discipline/Dismissal/Release/and/or Reassignment, requested by Larry Enos, Superintendent and pursuant to Section 54957.6 Conference with Labor Negotiator, Lawrence H. Enos, Certificated, Classified, Management/Confidential, requested by Lawrence H. Enos, Superintendent.
- 6:30 p.m. 5. RECONVENE INTO OPEN SESSION (Room 12, Lagunitas School): The Chair will announce any reportable action taken in Closed Session.
- 6:35 p.m. 6. PUBLIC COMMENTS: *This is an opportunity for the public to address the Trustees on matters related to school business that are not on the agenda. No discussion, deliberation, or action can be taken by the Trustees unless the matter is placed on a subsequent agenda. The Chair may limit each presenter to a specific time.*
7. APPROVAL OF OPEN SESSION AGENDA: Board Members will review and approve the Open Session Agenda.
8. INTRODUCTIONS
- 6:55 p.m. 9. STUDENT MEETING REPORT  
(5 minutes)
- 7:00 p.m. 10. BOARD MEMBER REPORTS  
(20 minutes)
11. ADMINISTRATIVE REPORTS:
- Larry Enos, Superintendent
    - Update on Bond Survey
    - Update on potential Charter School Petition from the Lagunitas Waldorf-Inspired Program.
    - Agreement for Facility Use in case of disaster with the County of Marin.
  - Laura Shain, Principal
    - Update on procedures for students with medical needs.
    - Update on the District Golden Bell Recipients for the 2011/12 SY.
  - Amy Prescott, Business Manager
12. OTHER REPORTS – Facilities Committee Report and Minutes
- 7: 20 p.m. 13. CORRESPONDENCE/INFORMATION ITEMS:  
(5 min.)
1. Enrollment Update 3/20//2012.
  2. Schools for Sound Finance – Weekly updates – Feb. 23, March 2, March 9, 2012
  3. Letter from Dottie Escue regarding request for Interdistrict Transfer.
  4. Request from the American Red Cross to complete surveys for the potential used of District facilities in times of disaster.

- 7:25 p.m.      **Acknowledge receipt of the CSEA Chapter #749 Contract Proposals for the 2011/12 school year:** Denise Santa Cruz-Bohman will acknowledge, on behalf of the Board of Trustees, receipt of the CSEA Contract Proposals for the 2011/12 school year.
- 7:30 p.m.      **PUBLIC HEARING:** The Lagunitas School District will open a public hearing for the purpose of sunshining the Contract Proposals from CSEA Chapter #749 for the 2011/12 school year. At the hearing, any person may present statements or arguments, orally or in writing, relevant to the contract proposals presented. (Contract Proposals available online and in the Lagunitas School District Office).
- 7:35 p.m.      **PUBLIC HEARING:** The Lagunitas School District will open a public hearing for the purpose of sunshining the Contract Proposals from the District for the Contract between the District and CSEA Chapter #749. At the hearing, any person may present statements or arguments, orally or in writing, relevant to those contract proposals.
- 7:40 p.m.      A.    ITEMS FOR DISCUSSION ONLY :
- (20 minutes)
1.    Review of current Instructional Aide Program in the District and concerns about its future funding.
- 8:00 p.m.      B.    CONSENT AGENDA:
- (5 min.)      *Consent Agenda: All items are approved by a single action. Any member of the Board may remove an item from the consent agenda for separate discussion.*
1.    Minutes February 28, 2012.
2.    Warrants
3.    Interdistrict Transfer List # 2, 2012/13 SY
4.    Request for overnight field trip to Malakoff Diggings, Montessori 4<sup>th</sup> & 5<sup>th</sup> Grades, April 18 – April 20, 2012.
5.    Approve 2012/2013 MCOE Contract Services Agreement for Nurse Services.
6.    Approve Lagunitas School District Calendar for the 2012/13 SY.
7.    Approve Maintenance Equipment Purchase (tractor).
8.    Request for overnight field trip to Emendal Farm in Willits, California during the week of April 16 - 20, 2012 for the Waldorf-Inspired 2<sup>nd</sup>/3<sup>rd</sup> grade class.
- 8:05 p.m.      C.    ACTION ITEMS
- (60 min.)
1.    **ITEMS REMOVED FROM THE CONSENT AGENDA:** Items removed from the consent agenda above may be discussed and acted upon individually.
2.    **BUDGET REVISIONS:** Amy Prescott, Business Manager, will present Budget Revisions for the adopted 2011/12 school budget for review and approval.
3.    **SECOND INTERIM REPORT:** Amy Prescott, Business Manager, will present the Second Interim Report for the 2011/12 School Year reflecting changes through January 31, 2012.
4.    **LOTTERY FOR SCHOOL DISTRICT OF CHOICE:** Board Members will conduct a lottery to determine the order of accepting possible Interdistrict transfers for the 2012/13 SY.
5.    **STAFFING RECOMMENDATION FOR THE 2012/13:** The Administration will give a recommendation for staffing for the 2012/13 school year.
6.    **REVISIONS TO BOARD POLICY 0001 – CHARTER SCHOOLS:** Board Members will review and approve changes to the current Board Policy on Charter Schools as suggested by legal counsel.
- 9:05 p.m.      D.    HUMAN RESOURCES/ACTION AGENDA:
- (10 minutes)
1.    **AUTHORIZATION** to form a screening/interview committee for a 1.0 FTE probationary certificated teacher in the Waldorf Inspired Program for the 2012/13 school year.
- AGENDA PLANNING
- 9:20 p.m.      ADJOURN

THERE IS A NO TOBACCO USE POLICY ON LAGUNITAS SCHOOL DISTRICT PROPERTY OR DISTRICT ACTIVITIES. Assistance will be provided to those requiring accommodations for disabilities in compliance with the Americans with Disabilities Act of 1990. Interested persons must request accommodations at least 48 hours in advance of the meeting by contacting the Superintendent's Office at 415-488-4118.

LAGUNITAS DISTRICT WEB SITE:  
<http://lagunitas.marin.k12.ca.us>



LAGUNITAS SCHOOL DISTRICT  
San Geronimo, California

MINUTES FROM THE REGULAR MEETING  
OF THE BOARD OF TRUSTEES

Tuesday, March 20, 2012

1. CALL TO ORDER: The meeting was called to order at 5:30 p.m. by Denise Santa Cruz-Bohman, Chair. Members present were Steve Rebscher, Richard Sloan, Meegan Ochs-Potter and Denise Santa Cruz-Bohman. Trustee Christopher Sabec joined by phone from McGuire Woods, 1345 Avenue of the Americas, New York, NY 10105. Also present were Larry Enos, Superintendent and Laura Shain, Principal. Amy Prescott, Business Manager, was excused because her daughter Krista and son-in-law Galen welcomed a little girl, Camryn Jane on March 19, 2012. Congratulations Amy! Donna Henderson recorded the minutes.
2. APPROVAL OF CLOSED SESSION AGENDA: Board Members approved the Closed Session Agenda.
3. PUBLIC COMMENTS ON CLOSED SESSION AGENDA: There were no comments.
4. RECESS TO CLOSED SESSION: Board Members recessed to Closed Session, pursuant to Section # 54957 – Public Employee Discipline/Dismissal/Release and/or Reassignment, requested by Lawrence H. Enos, Superintendent and pursuant to Section 54957.6 Conference with Labor Negotiator, Lawrence H. Enos, Certificated, Classified, Management/Confidential, requested by Lawrence H. Enos, Superintendent.
5. RECONVENE TO OPEN SESSION: Open Session was reconvened at 6:50 p.m. Trustee Christopher Sabec joined the meeting by telephone from McGuire Woods, 1345 Avenue of the Americas, New York, NY 10105. The Chair announced that no reportable action had taken place during Closed Session.
6. PUBLIC COMMENTS: Dave Cort, Director of the SGVCC, announced two upcoming events – a family Ski Trip on April 9<sup>th</sup> and the Annual Golf Tournament and Oyster Feed, a fundraiser for the Gym, on May 24<sup>th</sup>, 2012.
7. APPROVAL OF OPEN SESSION AGENDA: Item A-1 – Review of the current Instructional Aide Program in the District and concerns about its future funding – was removed from the agenda. Motion to approve: Rebscher. Second, Sloan. All ayes.
8. INTRODUCTIONS were made. There were approximately 26 members of the public in attendance.
9. STUDENT MEETING REPORT: Anna Rebscher, 8<sup>th</sup> grade student, reported on behalf of Student Meeting. She reported that the March 3 All Marin Dance at the Fairfax Pavilion was very successful, with over 200 middle schools students from schools in Marin attending. She explained that student meeting focuses on a public project each trimester. The First Trimester this school year had a shoe and sock drive; the focus for the second trimester was hosting the All Marin Dance; the focus for the third trimester may be supporting schools in Nepal (former student Alex McNeil is working with the students) or working on making the school more “green”. Also student meeting is interested in opening a discussion with Amy Prescott and Leonora De Narie and reviewing the menus on the school lunch program. Also during the third trimester, the Student Meeting will have a T-Shirt/Sweatshirt fundraiser.

#### 10. BOA RD MEMBER REPORTS:

- a. Richard Sloan announced that he had recently attended two parent meetings – one for the Waldorf Inspired Program and the other for the Montessori Program.
- b. Steve Rebscher announced he had helped with the clean up after the All Marin Dance and that he is participating in on-going negotiations with the Lagunitas Teachers Association.
- c. Denise Santa Cruz-Bohman has participated in negotiations with the Lagunitas Classified staff. She and Trustee Meegan Ochs-Potter attended a training hosted by MCOE for new board members where Bob Henry, well-known public school attorney, was the guest speaker and made a presentation about the Brown Act. She also attended the Annual Dinner for superintendents and board members.
- d. Meegan Ochs-Potter said that, as a new board member, she was finding herself in a steep learning curve. She will attend the second Unity Meeting on March 26<sup>th</sup> in the Montessori Kindergarten room beginning at 6:30 p.m.
- e. Christopher Sabec thanked the SGVCC for hosting the Annual Talent Show.

#### 11. ADMINI STRATIVE REPORTS

- a. Larry Enos, Superintendent, reported on the exploratory telephone survey for the general obligation bond. The consultant organized the survey to get a “pulse of our community” Preliminary results indicate very good news with support for the bond from about 65-70% of those surveyed. Larry also indicated that the District has been informed that they will soon receive a charter petition from the Waldorf Inspired Program. After the petition is received, the District will have 30 days to set a date for a public hearing and within 60 days to decide whether or not to approve the Charter. Matt Andrews read a letter from the LWIP Charter Group (on file). Larry Enos also reviewed the Agreement for Facility Use with the County of Marin. In case of disaster, the District has agreed to allow Marin County to use District property as a medical emergency site.
- b. Laura Shain, Principal, gave an update on research on the procedures for students with medical needs. She spoke with both school secretaries about procedures to fill out a health care plan and also reviewed how the school nurse supports the students and their families. The school nurse will also be coming early next school year to do staff trainings on the use of the epi-pen and first aid. Laura also announced the staff honorees for the Golden Bell this year. They are teachers Yvette Connor and Karen Mansell, and Classified Instructional Assistant Gabi Friedrich. The Golden Bell will take place on May 17<sup>th</sup>. Laura also answered a question from Trustee Sloan about transitional kindergarten.

12. OTHER REPORTS: The minutes of the Facilities Committee Meeting of January, 2012 were enclosed as part of the board packet. It was noted that the next Facilities Committee Meeting is scheduled for Wednesday, March 28<sup>th</sup>.

13. COR RESPONDENCE/INFORMATION ITEMS: Board Members reviewed (1) an enrollment update for 3/20/2012, (2) Schools for Sound Finance updates Feb. 23, March 2, and March 9, 2012. (3) a letter from Dottie Escue regarding a request for Interdistrict Transfer and , (4) a request from the American Red Cross to complete surveys for the potential use of District facilities in times of disaster.

ACKNOWLEDGEMENT: On behalf of the Board of Trustees, Denise Santa Cruz-Bohman acknowledged receipt of the CSEA Chapter #749 Contract Proposal for the 2011/12 school year. Larry Enos, Superintendent, explained the “sun-shining” process. He then read the Contract proposals from CSEA Chapter #749 to the District for the 2011/12 school year and invited public comments. There were no comments. Larry Enos, Superintendent read the Contract proposals from the District to CSEA Chapter #749 and invited public comments. The specific language for Article 8 Transfers and Promotions will be sun-shined for the next meeting in April. Trustee Sloan informed the public that in previous times, negotiations were conducted in public meetings. He cited a newspaper article from 1984 (on file).

- A. ITEMS FOR DISCUSSION ONLY: With Board approval, Item A had been removed from the agenda.
- B. CONSENT AGENDA: Trustee Richard Sloan requested Item 7 – Approve Maintenance Equipment Purchase (tractor) be removed from the Consent Agenda and discussed separately. **Motion:** Steve Rebscher moved to approve the Consent Agenda which included (1) Minutes February 28, 2012, (2) Warrants, (3) Interdistrict Transfer List #2, 2012/13 SY, (4) a request for an overnight field trip to Malakoff Diggings, Montessori 4<sup>th</sup> and 5<sup>th</sup> grades from April 18 to April 20, Approval of the Lagunitas School District Calendar for the 2012/13 school year, and a request for an overnight trip to Emendal Farm in Willits, CA during the week of April 16 – 20 for the Waldorf Inspired 2<sup>nd</sup>/3<sup>rd</sup> grade class. Second, Meegan Ochs-Potter. Motion approved, all ayes.

C. ACTION ITEMS

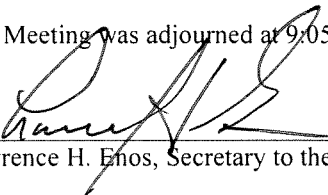
1. ITEMS REMOVED FROM THE CONSENT AGENDA: Trustee Sloan observed that the District has purchased 3 tractors in his years on the Board. **Motion:** Steve Rebscher moved to approve the Maintenance Equipment Purchase of a tractor. Meegan Ochs-Potter, second. Motion carried, all ayes.
2. BUDGET REVISIONS: Larry Enos, Superintendent, introduced the budget revisions and reviewed some of the changes that were done since First Interim. **Motion:** Meegan Ochs-Potter moved to approve the Budget Revisions. Steve Rebscher, second. Motion carried, all ayes.
3. SECOND INTERIM REPORT: **Motion:** Steve Rebscher moved to approve the Second Interim Report for the 2011/12 school year. Christopher Sabec, second. Motion carried, all ayes.\
4. LOTTERY FOR SCHOOL DISTRICT OF CHOICE: The Board of Trustees conducted the lottery for the 2012/13 school year. Steve Rebscher drew names and the Chair announced the results.
5. STAFFING RECOMMENDATION FOR THE 2012/13: **Motion:** Steve Rebscher moved to approve the staffing recommendation for the 2012/13 school year. Meegan Ochs-Potter, second. Motion carried, all ayes.
6. REVISIONS TO BOARD POLICY 0001 – CHARTER SCHOOLS: Larry Enos, Superintendent reviewed the proposed revisions to the current policy on Charter Schools. **Motion:** Meegan Ochs Potter moved to approve. Christopher Sabec, second. Motion carried, all ayes.

D. HUMAN RESOURCES/ACTION AGENDA:

1. AUTHORIZATION to form a screening/interview committee for a 1.0 FTE probationary certificate teacher in the Waldorf Inspired Program for the 2012/13 school year. **Motion:** Christopher Sabec moved to approve the formation of a screening/interview committee for a 1.0 FTE probationary Certificated Teacher in the Waldorf-Inspired Program for the 2012/13 school year. Steve Rebscher, second. Motion carried, all ayes.

Agenda Planning: The next regular Board Meeting is scheduled for Tuesday, April 17, 2012. Items to be included are a review of the instructional assistants program, sun-shining of the specific language in CSEA Contract proposals, presentation from Greg Isom on survey results for the general obligation bond, and the receipt of charter petition from the Waldorf Inspired Program.

The Meeting was adjourned at 9:05 p.m.

  
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Lawrence H. Enos, Secretary to the Board of Trustees

4/17/12  
\_\_\_\_\_  
Date