



LAGUNITAS SCHOOL DISTRICT
San Geronimo, California

MINUTES FROM THE REGULAR MEETING
OF THE BOARD OF TRUSTEES

Tuesday, June 12, 2012

1. CALL TO ORDER: The meeting was called to order at 5:50 p.m. by Steve Rebscher, Chair. Members present were Steve Rebscher, Richard Sloan, Meegan Ochs-Potter, Christopher Sabec and Denise Santa Cruz-Bohman. Also present were Larry Enos, Superintendent, Amy Prescott, Business Manager and Laura Shain, Principal. Donna Henderson recorded the minutes.
2. APPROVAL OF CLOSED SESSION AGENDA: Board Members approved the Closed Session Agenda.
3. PUBLIC COMMENTS ON CLOSED SESSION AGENDA: There were no comments.
4. RECESS TO CLOSED SESSION: Board Members recessed to Closed Session at 5:35 p.m., pursuant to Section 54957.6 Conference with Labor Negotiator, Lawrence H. Enos, Certificated, Classified, Management/Confidential, requested by Lawrence H. Enos, Superintendent and pursuant to Section 54957: Public Employee Appointment – certificated employees.
5. RECONVENE TO OPEN SESSION: Open Session was reconvened at 6:50 p.m. The Chair announced that during Closed Session, 2012-13 Contracts for Business Manager, Principal and Administrative Assistant were approved.
6. PUBLIC COMMENTS: Dave Cort, Director of the San Geronimo Valley Community Center, announced a 5 week summer camp for kids 5 -10 years of age and also the Summer Bridge camp for incoming Kindergarten students.
7. APPROVAL OF OPEN SESSION AGENDA: Trustee Christopher Sabec moved to approve. Denise Santa Cruz-Bohman, second. Open Session approved.
8. INTRODUCTIONS were made.
9. STUDENT MEETING REPORT: There was no report.
10. BOARD MEMBER REPORTS:
 - a. Meegan Ochs-Potter reported that she had attended the Open Classroom Graduation and it was very inspiring. She also reminded the Board and audience about the Unity Meeting Barbeque on June 20th beginning at 5 p.m.
 - b. Denise Santa Cruz-Bohman attended the Drake Graduation. Many awards and scholarships were given to Lagunitas graduates.

11. ADMINISTRATIVE REPORTS

- a. Larry Enos, Superintendent, reported that the District had received a copy of the Grand Jury Report dealing with Restorative Justice. Larry attended a retirement dinner in honor of Susan Markx, Assistant Superintendent of Marin County Schools and thanked Susan for her years of service on behalf of the District. Larry noted that it had been a chaotic and challenging end-of-year for the Lagunitas School District, but seeing all the wonderful student graduations was heartwarming.
- b. Amy Prescott, Business Manager, had nothing to report.
- c. Laura Shain, Principal, reported on the upcoming staff development day on Monday, June 18th. Don Carney will be the special guest and will address the topic of restorative justice. Laura thanked everyone for the warm welcome and the help she has received from parents and staff for her first year in the District.

12. OTHER REPORTS – None.

13. COR RESPONDENCE/INFORMATION ITEMS: Board Members reviewed (1) Enrollment Update of 6/12/2012, (2) Schools for Sound Finance Weekly Updates of June 1, 2012 and (3) Information on Program Budgets for the 2012/13 school year.

PUBLIC HEARING: At 7:20 p.m. the Chair opened a public hearing for the purpose of receiving sunshining the Contract Proposals for the Contract between the District and the California School Employees Association, Lagunitas Chapter #749. Larry Enos reviewed the changes and answered questions from the audience. The hearing was closed at 7:35 p.m.

A. ITEMS FOR DISCUSSION ONLY:

1. BOARD POLICIES: Board Members discussed Policy A-02 Administrator competence in Instructional Methodology and Evaluation and Policy A-03 Supervision and Evaluation skills needed by Instructional Leaders in the District. Steve Rebscher and Richard Sloan will meet to write up a procedure for staff evaluation that corresponds with parent handbooks and addresses the issue of parents having involvement in the evaluation process.

- B. CONSENT AGENDA: Board Members agreed to remove B-5 Approve Ed1Stop Web Portal Membership Contract with MCOE for separate discussion. **Motion:** Denise Santa Cruz-Bohman moved to approve the Consent Agenda which included (1) Minutes May 29, 2012, (2) Warrants, (3) Quarterly Report on Williams Uniform complaints, July 2012, (4) 2012/13 Agreement for Legal Services with Lozano Smith, (6) Request for overnight camping trip for the Open Classroom staff and parents – Cazadero Music Camp from Sept. 19, 2012 to Sept. 21, 2012, (7) Accept donations from the District's Programs for the 2011/12 school year, (8) Consolidated Application, Part 1, 2012/13 school year, (9) Interdistrict Transfer List #5, 2012/13 school year, and (10) Contract for Counseling Services with BACR for the 2012/13 school year. Christopher Sabec, second. Motion carried, all ayes.

C. ACTION ITEMS

1. ITEMS REMOVED FROM THE CONSENT AGENDA: Approve Ed1Stop Web Portal Membership Contract with MCOE. **Motion:** Christopher Sabec moved to approve. Meegan Ochs-Potter, second. Motion carried, all ayes.
2. PUBLIC DISCLOSURE FOR SALARY IMPROVEMENT WITH THE CERTIFICATED EMPLOYEES: **Motion:** Denise Santa Cruz-Bohman moved to approve. Meegan Ochs-Potter, second. Motion carried, all ayes.
3. PUBLIC DISCLOSURE FOR CONTRACT AGREEMENTS WITH THE CLASSIFIED EMPLOYEES, CSEA CHAPTER #749: **Motion:** Denise Santa Cruz Bohman moved to approve. Christopher Sabec, second. Motion carried, all ayes.

4. PUBLIC DISCLOSURE FOR CONTRACT AGREEMENTS WITH CONFIDENTIAL EMPLOYEES: **Motion:** Denise Santa Cruz-Bohman moved to approve. Christopher Sabec, second. Motion carried, all ayes.
5. RATIFICATION OF THE AGREEMENT between the Lagunitas School District and the Lagunitas Teachers Association/CTA/NEA for the 2011/12 school year: **Motion:** Denise Santa Cruz-Bohman moved to approve. Meegan Ochs-Potter, second. Motion carried, all ayes.
6. RATIFICATION OF THE AGREEMENT between the Lagunitas Elementary School District and CSEA, Chapter #749: **Motion:** Denise Santa Cruz-Bohman moved to approve. Meegan Ochs-Potter, second. Motion carried, all ayes.
7. JUNE BUDGET REVISIONS: Amy Prescott, Business Manager, reviewed the revisions to the 2011/12 approved school budget. **Motion:** Meegan Ochs-Potter moved to approve. Richard Sloan, second. Motion carried, all ayes.
8. ADOPT LAGUNITAS ELEMENTARY SCHOOL DISTRICT BUDET FOR THE 2012/13 SCHOOL YEAR: **Motion:** Christopher Sabec moved to approve. Richard Sloan, second. Motion carried, all ayes.
9. RESOLUTION #2012-15 – AUTHORIZATION TO SIGN ON BEHALF OF THE BOARD FOR SUPERINTENDENT LAWRENCE H. ENOS: **Motion:** Denise Santa Cruz-Bohman moved to approve. Richard Sloan, second. Motion carried by roll call vote: Santa Cruz-Bohman, aye, Sabec, aye, Ochs-Potter, aye, Rebscher, aye, and Sloan, aye.
10. RESO LUTION #2012-16 – AUTHORIZATION TO SIGN ON BEHALF OF THE BOARD FOR BUSINESS MANAGER, AMY T. PRESCOTT: **Motion:** Meegan Ochs-Potter moved to approve. Christopher Sabec, second. Motion carried by roll call vote: Santa Cruz-Bohman, aye, Sabec, aye, Ochs-Potter, aye, Rebscher, aye, and Sloan, aye.
11. RESO LUTION #2012-17 – RESOLUTION ORDERING A SCHOOL BOND ELECTION AND AUTHORIZING NECESSARY ACTIONS IN CONNECTION THEREWITH: **Motion:** Richard Sloan moved to approve. Meegan Ochs-Potter, second. After discussion and at the Superintendent's suggestion, the motion was withdrawn. **Motion:** Richard Sloan moved to direct the administration to revise the bond project list looking forward to passing the resolution at a special board meeting. Meegan Ochs-Potter, second. Motion carried, all ayes.
12. DEC LARATION OF NEED FOR FULL QUALIFIED EDUCATORS: **Motion:** Denise Santa Cruz-Bohman moved to approve. Christopher Sabec, second. Motion carried, all ayes.
13. APPROVE BO ARD POLICY #6003 STUDENT USE OF TECHNOLOGY: **Motion:** Christopher Sabec moved to approve. Meegan Ochs-Potter, second. Motion carried, all ayes.
14. PROTOCOL AND GUIDELINES FOR THE USE OF DISTRICT-WIDE EMAIL – REVISED: **Motion:** Christopher Sabec moved to approve. Denise Santa Cruz-Bohman, second. Motion carried, all ayes.
15. REQUEST BY THE MONTESSORI PROGRAM FOR AN ADDITIONAL 1.0 FTE CERTIFICATED EMPLOYEE FOR THE 2012/13 CHOOOL YEAR: No motion was made. No action occurred.
16. REQUEST BY THE WALDORF-INSPIRED PROGRAM FOR AN ADDITIONAL 0.4 FTE CERTIFICATED EMPLOYEE FOR THE 2012/13 SCHOOL YEAR: **Motion:** Richard Sloan moved to approve the request, extending flexibility to the Waldorf Inspired Program to use program-raised funds to increase certificated staffing with the conditions outlined: (1) Extending flexibility to the program to fund additional temporary categorical certificated time with program raised funds for the 2012/13 school year only, (2) space for the classroom teachers will be the

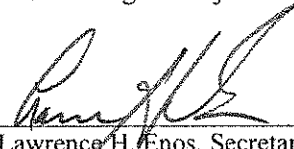
three classrooms currently designated for the Waldorf Inspired Program on the San Geronimo campus, (3) current policies regarding inter-district transfers shall remain in effect, and (4) verification of sufficient program-raised funds to support additional certificated staffing time should be provided to the business manager before a contract is presented to a potential new employee. Christopher Sabec, second. Motion carried, all ayes.

D. HUMAN RESOURCES/ACTION AGENDA:

1. ACCEPT RECOMMENDATION FROM THE SCREENING/INTERVIEW COMMITTEE for a 0.6 FTE probationary certificated employee in the Waldorf Inspired Program for the 2012/13 school year: Principal Laura Shain, on behalf of the screening/interview committee, recommended that the District employ Jordan Walker as the 0.6 FTE probationary certificated employee. **Motion:** Meegan Ochs-Potter moved to approve. Christopher Sabec, second. Motion carried, all ayes.
2. ACCEPT RECOMMENDATION FROM THE SCREENING/INTERVIEW COMMITTEE for a 1.0 FTE probationary certificated employee in the Waldorf Inspired Program for the 2012/13 school year: Principal Laura Shain, on behalf of the screening/interview committee, recommended that the District employ Vanessa Sanz Cudabac as a 1.0 FTE probationary certificated employee. **Motion:** Denise Santa Cruz-Bohman moved to approve the recommendation. Christopher Sabec, second. Motion carried, all ayes.
3. ADOPT NEW JOB DESCRIPTION FOR CLASSIFIED EMPLOYEES – Specialized Instructional Assistant (Waldorf): **Motion:** Meegan Ochs-Potter moved to approve. Denise Santa Cruz-Bohman, second. Motion carried, all ayes.

Agenda Planning: The next regular Board Meeting is scheduled for Thursday, August 23, 2012.

The Meeting was adjourned at 9:45 p.m.



Lawrence H. Enos, Secretary to the Board of Trustees

8/23/12

Date