

LAGUNITAS SCHOOL DISTRICT
San Geronimo, California

MINUTES FROM THE REGULAR MEETING
OF THE BOARD OF TRUSTEES

Thursday, September 20, 2012

1. CALL TO ORDER: The meeting was called to order at 5:00 p.m. by Steve Rebscher, Chair. Members present were Steve Rebscher, Richard Sloan, Christopher Sabec and Denise Santa Cruz-Bohman. Meegan Ochs-Potter was excused. Also present were Larry Enos, Superintendent and Laura Shain, Principal. Donna Henderson recorded the minutes.
2. APPROVAL OF CLOSED SESSION AGENDA: Board Members approved the Closed Session Agenda.
3. PUBLIC COMMENTS ON CLOSED SESSION AGENDA: There were no comments.
4. RECESS TO CLOSED SESSION: Board Members recessed to Closed Session at 5:35 p.m., pursuant to Section 54957.6 Conference with Labor Negotiator, Larry H. Enos, Certificated, Classified, Management/Confidential, requested by Larry H. Enos, Superintendent and pursuant to Ed. Code 35146 – consideration of Students Matter – confidential information involved, requested by Larry Enos, Superintendent.
5. RECONVENE TO OPEN SESSION: Open Session was reconvened at 6:10 p.m. The Chair announced that there was no reportable action taken during Closed Session.
6. PUBLIC COMMENTS: No comments.
7. APPROVAL OF OPEN SESSION AGENDA: An item was added to the Consent Agenda – Item B-6 - Review of the Board’s Conflict of Interest Code. Open Session Agenda approved with changes.
8. INTRODUCTIONS were made.
9. STUDENT COUNCIL/STUDENT MEETING REPORT: Laura Shain, Principal, reported. This year, there will be both a Student Council and a Student Meeting. The Student Council will meet every other Wednesday and is open to students from 4th to 8th grade. Student Council will focus on community service, a curriculum idea and ideas for spirit days. Susan Shannon will conduct the student meeting for students 6th to 8th – students will facilitate and continue with “Ace of Cakes” and the other activities that they have done in past years.
10. BOA RD MEMBER REPORTS:
 - a. Christopher Sabec attended the Open Classroom camping trip.
 - b. Richard Sloan attended meetings of the Waldorf Inspired Academic Council and the Parent Council. He also attended meetings of the Montessori Steering Committee and Parent Council.

11. ADMINISTRATIVE REPORTS:

1. Larry Enos, Superintendent, updated the Board on the search for a Lagunitas Business Manager. There are six applications and a screening/interview committee has been formed with representatives from all programs and community. That committee will meet for interviews on Thursday, October 3, 2012 and then candidates will also have a technical interview on Monday, October 8th. The technical interview will take place at the Marin County Office of Education, with Larry Enos, Superintendent, Steve Rebscher (Lagunitas Board President) Terena Mares (of MCOE) and one or two other business officials from Marin County school district. Then the candidate(s) will be interviewed by the Board of Trustees. Larry also announced that a Board Retreat has been scheduled for Thursday, October 11th. The Board will be identifying strategic focus areas for the 2012-13 school year. Two areas of discussion will be staffing /enrollment and facilities improvements.
2. Laura Shain, Principal, announced the upcoming Unity Meeting on September 24th held in Room 7 in the Montessori wing of the Lagunitas campus. Back to School night was held the previous evening on Sept. 19th and was well attended. The Middle School is teaming up cross grade to do an historical timeline.

12. OTHER REPORTS: There were no other reports.

13. COR RESPONDENCE/INFORMATION ITEMS: Board Members reviewed (1) Enrollment Update of 9/20/2012, (2) Schools for Sound Finance Weekly Updates of August 24, August 31, September 7 and September 14, 2012.

PUBLIC HEARING: At 6:45 p.m. the Chair opened a Public Hearing to hear comments on Instructional Materials Sufficiency. There were no comments.

A. ITEMS FOR DISCUSSION ONLY:

1. UPDATE ON THE IMPLEMENTATION of the District's LEA plan strategies and actions and progress toward students performance goals and a report on the Spring 2012 STAR test results for the District: Laura Shain, Principal, presented the update (on file).
2. ENROLLMENT ISSUES AND FUTURE STAFFING NEEDS: Larry Enos, Superintendent, reviewed some of the issues that the District will be reviewing for the 2013-14 school year and beyond. One of the issues was staff compensation and benefits. He pointed out that we have a great staff and they are lower paid than some of their counterparts in Marin County. The District needs to be in a position to recruit and retain the best staff possible to benefit our students. The District needs to provide an appropriate level of staff development. The District should continue to encourage cross-program sharing and also continue to encourage programs to have combination classes whenever possible. He stated that the District needs to review its Interdistrict Transfer Policy, especially in light of the expiration of the School District of Choice legislation in 2016. He pointed out that the transitional kindergarten could potentially have a big impact on Kindergarten enrollment and class sizes. Finally, the District should review the supplemental services that the District has to serve all of our students.

B. CONSENT AGENDA: **Motion:** Denise Santa Cruz-Bohman moved to approve the Consent Agenda which included (1) Minutes of August 23, 2012, (2) Warrants, (3) Request for overnight filed trip -- Oct 9, 2012 to Oct. 12, 2012 Rite of Passage Trip for the 8th graders to Mount Hermon Outdoor Science School in Santa Cruz, CA, (4) Interdistrict Transfer List #7, 2012/13 school year, (5) Quarterly Report on Williams Uniform Complaints, July 2012 and (6) Lagunitas School District Conflict of Interest Code. Christopher Sabec, second. Motion carried, 4 ayes, 1 absent (Ochs-Potter).

C. ACTION ITEMS

1. ITEMS REMOVED FROM THE CONSENT AGENDA: There were none.
2. RESPONSE TO THE GRAND JURY REPORT: Larry Enos, Superintendent, presented the District Response to the Grand Jury Report entitled "Corte Madera: RESTORATIVE JUSTICE – It's time has come in Marin County. **Motion:** Christopher Sabec moved to approve. Denise Santa Cruz-Bohman, second. Motion carried, 4 ayes, 1 absent (Ochs-Potter).
3. APPROVE 2011/12 UNAUDITED ACTUALS: Larry Enos, Superintendent, presented the Unaudited Actuals for review and approval. **Motion:** Denise Santa Cruz-Bohman moved to approve. Christopher Sabec, second. Motion carried, 4 ayes, 1 absent (Ochs-Potter).
4. APPROVE RESOLUTION #2013-02 FOR ADOPTING THE GANN LIMIT: **Motion:** Christopher Sabec moved to approve. Denise Santa Cruz-Bohman, second. Motion carried by roll call vote – Santa Cruz-Bohman, aye, Sabec, aye, Sloan, no, Rebscher aye. One absent, Ochs-Potter.
5. APPROVE CONSOLIDATED APPLICATION AND REPORTING SYSTEM (CARS) for the 2012/13 school year. **Motion:** Denise Santa Cruz-Bohman moved to approve. Christopher Sabec, second. Motion carried by roll call vote – Santa Cruz-Bohman, aye, Sabec, aye, Sloan, no, Rebscher, aye. One absent, Ochs-Potter.
6. RESOLUTION #2013-03 SUFFICIENCY OF TEXTBOOKS: **Motion:** Denise Santa Cruz-Bohman moved to approve. Christopher Sabec, second. Motion carried by roll call vote – Santa Cruz-Bohman, aye, Sabec, aye, Sloan, aye, Rebscher, aye. Absent, Ochs-Potter.
7. RESOLUTION #2012-18: ALTERNATIVE INTERDISTRICT TRANSFER PROGRAM: **Motion:** Denise Santa Cruz-Bohman moved to approve. Christopher Sabec, second. Motion carried by roll call vote – Santa Cruz-Bohman, aye, Sabec, aye, Sloan, aye, Rebscher, aye. Absent, Ochs-Potter.
8. APPROVE MOU between the District and the San Geronimo Valley Community Center for the use of various rooms and areas for the 2012/13 school year: **Motion:** Christopher Sabec moved to approve. Denise Santa Cruz-Bohman, second. Motion carried, 4 ayes, 1 absent (Ochs-Potter).
9. POLICY – DISCRIMINATION, HARASSMENT AND BULLYING POLICY: **Motion:** Christopher Sabec moved to approve. Denise Santa Cruz-Bohman, second. Motion carried, 4 ayes, 1 absent (Ochs-Potter).

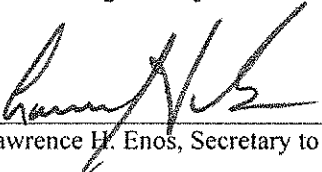
D. HUMAN RESOURCES/ACTION AGENDA:

1. ACCEPT RECOMMENDATION for a 0.58 FTE Temporary Certificated Employee in the Middle School: Larry Enos, Superintendent, recommended that retired teacher John Kaufman be employed as a 0.58 FTE Temporary Certificated Employee in the Middle school for the 2012/13 school year. **Motion:** Denise Santa Cruz-Bohman moved to approve the recommendation with great enthusiasm. Christopher Sabec, second. Motion carried, 4 ayes, 1 absent (Ochs-Potter).
2. APPROVE CONTRACT FOR ADDITIONAL BUSINESS SERVICES WITH AMY PRESCOTT: **Motion:** Christopher Sabec moved to approve. Denise Santa Cruz-Bohman, second. Motion carried, 4 ayes, 1 absent (Ochs-Potter).
3. APPROVE REQUEST FOR A LEAVE OF ABSENCE FROM BUCK CHAVEN as student supervisor for 2 hours per week for the 2012/13 school year: **Motion:** Christopher Sabec moved to approve. Denise Santa Cruz-Bohman, second. Motion carried, 4 ayes, 1 absent (Ochs-Potter).

4. **ADOPT NEW JOB DESCRIPTION FOR CLASSIFIED EMPLOYEES – Specialized Instructional Assistant (Montessori):** **Motion:** Denise Santa Cruz-Bohman moved to approve the new job description. Christopher Sabec, second. Motion carried, 4 ayes, 1 absent (Ochs-Potter).
5. **AUTHORIZATION to establish a screening/interview committee for the position of Specialized Instructional Assistant (Montessori):** **Motion:** Denise Santa Cruz-Bohman moved to approve. Christopher Sabec, second. Motion carried, 4 ayes.
6. **APPROVE RECOMMENDATION from the screening/interview Committee for the position of Specialized Instructional Assistant (Waldorf Inspired):** Laura Shain, Principal, recommended that Heidi Krummheuer be employed in the position of Specialized Instructional Assistant (Waldorf Inspired), paid in full by the Waldorf Inspired Program. **Motion:** Denise Santa Cruz-Bohman moved to approve. Christopher Sabec, second. Motion carried, 4 ayes.

Agenda Planning: The next regular Board Meeting is scheduled for Thursday, October 18, 2012. The agenda will include report from the Board Retreat and a Business Manager update.

The Meeting was adjourned at 7:45 p.m.



Lawrence H. Enos, Secretary to the Board of Trustees

10/18/12

Date