



LAGUNITAS SCHOOL DISTRICT
San Geronimo, California

MINUTES FROM THE REGULAR MEETING
OF THE BOARD OF TRUSTEES

Thursday, March 17, 2016

1. CALL TO ORDER: The meeting was called to order at 5:30 p.m. by Denise Bohman, Chair. Members present were Denise Bohman, Richard Sloan, Steve Rebscher, and Meegan Ochs-Potter. Christopher Sabec, Trustee, was excused. Also present were John Carroll, Superintendent and Ana Mendez, Chief Business Official. Laura Shain, Principal, was excused. Donna Henderson, Administrative Assistant, recorded the minutes.
2. APPROVAL OF CLOSED SESSION AGENDA: Board Members approved the Closed Session Agenda.
3. PUBLIC COMMENTS ON CLOSED SESSION AGENDA: There were no comments.
4. RECESS TO CLOSED SESSION: Board Members, Superintendent John Carroll, Principal Laura Shain and Ana Mendez, Chief Business Official, recessed to Closed Session pursuant to Section 54957.6 Conference with Labor Negotiator, John Carroll, Certificated, Classified, Management/Confidential, requested by John Carroll, Superintendent and pursuant to Ed Code Section 35146: Consideration of Student Matter – Confidential Information involved, requested by John Carroll, Superintendent and pursuant to Section 54957 – Public Employee Discipline/Dismissal/Release, requested by John Carroll, Superintendent.
5. RECONVENE INTO OPEN SESSION (Room 20, Llagunitas School): The Board of Trustees reconvened at 6:30 p.m. The Chair announced that no reportable action was taken in Closed Session.
6. PUBLIC COMMENTS: Dave Cort, Director of the SGVCC, announced that the Community Center had received their state license for childcare.
7. APPROVAL OF OPEN SESSION AGENDA: Ana Mendez requested that the Second Interim Report be moved to discussion since she was unable to print the SACS forms and the signature pages. Steve Rebscher moved to approve the Open Session Agenda with that revision. Richard Sloan, second. Motion carried, all ayes.
8. INTRODUCTIONS: Introductions were made. There were approximately 5 members in the audience.
9. BOARD MEMBER REPORTS:
 - a. Richard Sloan announced that he had attended recent parent meetings for the Montessori, Open Classroom, and Middle School and also the District fundraising group - LEAP.
 - b. Meegan Ochs-Potter reminded everyone of the upcoming Valley Visions event.
 - c. Denise Bohman announced that May 1 is the launch of the San Geronimo Valley Community Affordable Housing and she will be sending everyone invitations. She

also did a walk through the campus and everything looks good and everyone looks happy.

10. ADMINISTRATIVE REPORTS:

- a. John Carroll, Superintendent, announced that the Bond Sale officially closed and it went very well and he thanked Ana Mendez and Greg Isom for helping with the process. He updated the Board on the problems with the phone system, saying that the first bid for a new phone system was very high and he has asked Mark Tong, Tech Manager, to get other bids. The TAM High Schools have a new system for placing incoming 9th graders into their math programs. The state budget is looking very good with increased funding for schools, but as a basic aid school district, we may only receive some one-time funds. John reported on the recent Open Classroom parent meeting. The Open Classroom decided to not participate in the LEAP grant program for this year and support a district-wide discussion on the LEAP allocations next year. The Open Classroom also decided to donate \$1000 to both the Montessori and Middle School Programs. The Grand Jury Report came out with a report entitled "2015-16 Web Transparency Report Card" on school and other local public agency websites and Lagunitas did very poorly. Diane Plouff is supervising a new Middle School elective – online Spanish. John also informed the Board that a local preschool may be bringing a proposal to rent space in the District beginning in July, 2016.
- b. Laura Shain, Principal, announced that final electives for the 3rd trimester have started and having a Spanish elective is very exciting. Monday, March 14th was a professional development day. Teachers discussed essential skills and knowledge for reading, writing and math for K-8th grade.
- c. Ana Mendez, CBO, also remarked on the sale of bonds, acknowledging that it went very well but was a lot of work. She reported that staff and parents have been complaining of a nauseous smell in Room 7 on the Lagunitas campus and she reported on the steps taken to discover the cause. The District has had many tests to discover if there was propane in the air and the tests were all negative for any propane or any type of gas leak. The odor remains and the search for the cause continues. There will be an audit of the cafeteria program on March 29 and 30th. She also reported that she could not get the SACS reports for the Second Interim and requested a Special Meeting so that the board can take action for the Second Interim.

11. OTHER REPORTS:

- a. Report from the Craven Committee: Laura Shain reported that the Committee had met and reviewed petitions from Rae Turner (Math), Mary Kay Andrews (Social Studies) and Caitlin Mohan (Social Studies). The Craven Committee approved all three petitions.

12. CORRESPONDENCE/INFORMATION ITEMS: Board Members reviewed the Enrollment Update for March 17, 2016 and the Golden Bell nominations for recognition of certificated teachers (Marlene Maiello for San Geronimo School and Alexandra Cusick for Lagunitas School) and the recognition of a Community Partner – the San Geronimo Valley Community Center.

PUBLIC HEARING: The Chair opened the hearing and John Carroll, Superintendent, read the contract proposals from CSEA Chapter #749. There were no comments and the hearing was closed.

A. ITEMS FOR DISCUSSION ONLY:

1. REVIEW OF PROGRAM BUDGETS: Ana Mendez, CBO, distributed a program budget update (on file). Discussion followed. Board Members asked questions and had considerable discussion

about the program budgets. Next steps: Ana and John Carroll will schedule a meeting with the Program Treasurers.

2. **FACILITIES USE POLICY:** Board members glanced at the current policy. Denise Bohman noted that there should be clarifications and changes to the policy. She will meet with Dave Cort to revise the policy and bring it back for review at the May meeting.
 3. **SECOND INTERIM REPORT:** Ana Mendez, CBO, presented a PowerPoint illustrating the Second Interim Report (on file) and answered questions from the Board.
- B. **CONSENT AGENDA:** Richard Sloan requested that item # 4 - Interdistrict Transfer List #4, 2016/17SY, Item # 7 - 2015/16 Certificated Seniority List and Item #8 – Classified Seniority List be removed from the Consent Agenda for separate action. **Motion:** Meegan Ochs-Potter moved to approve the Consent Agenda which included (1) Minutes, Regular meeting, February 25, 2016, (2) Warrants, (3) Lagunitas School Year Calendar for the 2016/17 School Year, (5) Quarterly Report on Williams Uniform Complaints – January 2016, and (6) a request from Anita Collison, Open Classroom teacher, for an overnight field trip for her class to Fort Ross State Park from Monday, April 4 to Tuesday, April 5, 2016. Steve Rebscher, second. Motion carried, 4 ayes (Sloan, Rebscher, Bohman, and Ochs-Potter), 1 absent (Sabec).

C. ACTION ITEMS

1. ITEMS REMOVED FROM THE CONSENT AGENDA:

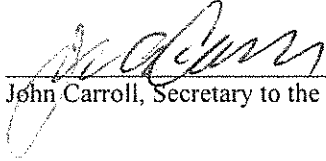
- Item #4 from the Consent Agenda – Interdistrict Transfer List #4, 2016/17: **Motion:** Steve Rebscher moved to approve. Meegan Ochs-Potter, second. Motion carried, 4 ayes (Rebscher, Ochs-Potter, Sloan, Bohman), 1 absent (Sabec).
- Item # 7 from the Consent Agenda – 2015/16 Certificated Seniority List: **Motion:** Meegan Ochs-Potter moved to approve. Steve Rebscher, second. Motion carried 3 ayes (Ochs-Potter, Rebscher, Bohman), 1 no (Sloan) and 1 absent (Sabec).
- Item #8 from the Consent Agenda – 2015/16 Classified Seniority List: **Motion:** Meegan Ochs-Potter moved to approve. Steve Rebscher, second. Motion carried 3 ayes (Ochs-Potter, Rebscher, Bohman), 1 no (Sloan) and 1 absent (Sabec).

2. **APPROVE SECOND INTERIM REPORT:** This item was moved to Discussion (see Item #3).
3. **APPROVE CONTRACT WITH STEPHEN ROATCH ACCOUNTANCY CORPORATION FOR AUDITS FOR THE FISCAL YEARS ENDING JUNE 30, 2016, JUNE 30, 2017 AND JUNE 30, 2018 not to exceed \$12,900 for fiscal year ending June 30, 2016, \$13,250 for the fiscal year ending June 30, 2017 and \$13,600 for the fiscal year ending June 30, 2018.** **Motion:** Steve Rebscher moved to approve. Meegan Ochs-Potter, second. Motion carried, 4 ayes, 1 absent (Sabec).
4. **APPROVE CONTRACT WITH STEPHEN ROATCH ACCOUNTANCY CORPORATION FOR THE ANNUAL FINANCIAL AUDIT AND PERFORMANCE AUDIT of Measure A Bonds for the Fiscal Year ending June 30, 2016, not to exceed \$2,800.** **Motion:** Steve Rebscher moved to approve. Meegan Ochs-Potter, second. Motion carried, 4 ayes, 1 absent (Sabec).
5. **LOTTERY DRAWING:** Denise Bohman drew the names for the participants in the 2016/17 District of Choice lottery.

D. HUMAN RESOURCES/ACTION AGENDA:

1. RESOLUTION 2016-08 IN THE MATTER OF THE ELIMINATION/REDUCTION OF CERTAIN POSITIONS IN THE CLASSIFIED SERVICE and directing notification of Classified Employees – RSP Assistant: **Motion:** Steve Rebscher moved to approve Resolution 2016-08. Meegan Ochs-Potter, second. Motion carried by roll call vote: Sloan, aye; Rebscher, aye; Ochs-Potter, aye; Bohman, aye, 1 absent, Sabec.

The Meeting was adjourned at 9:20 p.m.



John Carroll, Secretary to the Board of Trustees

Date 4/21/16