



LAGUNITAS SCHOOL DISTRICT
San Geronimo, California

MINUTES FROM THE REGULAR MEETING
OF THE BOARD OF TRUSTEES

Thursday, April 21, 2016

1. CALL TO ORDER: The meeting was called to order at 5:30 p.m. by Christopher Sabec, Chair. Members present were Richard Sloan, Steve Rebscher, Christopher Sabec and Meegan Ochs-Potter. Denise Bohman teleconferenced in from 2571 Karock Road, Dorrnington, CA. Also present were John Carroll, Superintendent, Laura Shain, Principal and Ana Mendez, Chief Business Official. Donna Henderson, Administrative Assistant, recorded the minutes.
2. APPROVAL OF CLOSED SESSION AGENDA: Board Members approved the Closed Session Agenda.
3. PUBLIC COMMENTS ON CLOSED SESSION AGENDA: There were no comments.
4. RECESS TO CLOSED SESSION: Board Members, Superintendent John Carroll, Principal Laura Shain and Ana Mendez, Chief Business Official, recessed to Closed Session pursuant to Section 54957.6 Conference with Labor Negotiator, John Carroll, Certificated, Classified, Management/Confidential, requested by John Carroll, Superintendent and pursuant to Ed Code Section 35146: Consideration of Student Matter – Confidential Information involved, requested by John Carroll, Superintendent and pursuant to Section 54957 – Public Employee Discipline/Dismissal/Release, requested by John Carroll, Superintendent.
5. RECONVENE INTO OPEN SESSION (Room 20, Lagunitas School): The Board of Trustees reconvened at 6:45 p.m. The Chair announced that no reportable action was taken in Closed Session.
6. PUBLIC COMMENTS: Dave Cort, Director of the SGVCC, announced the annual SGVCC Golf Tournament on Thursday, May 26th.
7. APPROVAL OF OPEN SESSION AGENDA: Meegan Ochs-Potter moved to approve the Open Session agenda. Steve Rebscher, second. Open Session approved, all ayes.
8. INTRODUCTIONS: Introductions were made. There were approximately 10 members in the audience.
9. BOARD MEMBER REPORTS:
 - a. Meegan Ochs-Potter reminded everyone of the upcoming Valley Visions event.
10. ADMINISTRATIVE REPORTS:
 - a. John Carroll, Superintendent, announced that he and Ana Mendez, CBO, had met with the program treasurers. He also said that his blog has a series of videos on his blog explaining school funding. He announced that a court case involving teacher

permanent status has been resolved and teacher permanent status remains as current. He also gave an update on the “smell” evident in Room 7, Lagunitas campus that has been ongoing for at least 4 months. Propane was eliminated as the reason for the smell and the focus shifted to the septic system. There was a smoke test for the septic system during the spring break and a bad leak was discovered in room 7 – 2 pipes were not connected. The problem was repaired and hopefully things will be good.

- b. Laura Shain, Principal, announced CAASP testing is about to start. She is conducting middle school tours for 5th graders in both programs and their parents. Teachers continue to work on professional development with a reading coach, Katherine Mihalov. She is working with teachers in building reading libraries. Katherine will be coming for an hour to the next board meeting to make a presentation.
- c. Ana Mendez, CBO, also informed that Board that she met with the program treasurers. She and John will continue to meet with the program treasurers on a regular basis and there will be another meeting in May. The District had a National School Lunch Program audit and will need to make corrections to any findings before June 30, 2016. There will also be an insurance audit on April 27, 2016 for property liability.

11. OTHER REPORTS:

- a. John Gunnarson, on behalf of the Citizen’s Oversight Committee, Measure A General Obligation Bonds, reported on the purpose of the committee which is twofold – (1) to make sure that the district spends the bond money appropriately by reviewing all invoices and (2) to communicate to the board and to the public. The committee wanted to give 3 recommendations to the Board: (1) that the District put some before/after pictures of the modernization onto the website, (2) that the District have an Open House after all the projects are complete, and (3) that there be outreach to the community to attend the Open House and view all the renovations. The Board thanked John and the Committee for their report and their work.
- b. Laura Shain, on behalf of the Wellness Committee, reported on the PE program in the District. She explained that the state minimum requirement for PE for each student is 200 minutes every 10 days. Our district exceeds that minimum, especially at Middle School. She stated that Montessori relies on Nathan to do PE with all the students because he has a PE credential. In the Open Classroom, each teacher does his/her own PE and in addition, there is Gabi for movement and Cory for trapeze and lots of hikes. Buck Chavez conducts the PE program for all the middle-schoolers, and there are additional sports electives two times per week, including mountain biking, ping-pong, and handball.

12. CORRESPONDENCE/INFORMATION ITEMS: Board Members reviewed the Enrollment Update for April 21, 2016 and reviewed a letter from the Montessori PTO regarding funding of classroom aides, proposing that programs cover their portion of Instructional Assistant hours at the lowest rate for the I.A.’s staffed in the program..

PUBLIC HEARING: The Chair opened the hearing for the purpose of sunshining the Contract Proposals from the Lagunitas Teachers Association/C.T.A./N.E.A. There were no comments and the hearing was closed.

PUBLIC HEARING: The Chair opened the hearing for the purpose of sunshining the Contract Proposals from the Lagunitas School District to the Lagunitas Teachers Association. There were no comments and the hearing was closed.

A. ITEMS FOR DISCUSSION ONLY:

1. STAFFING PLAN FOR THE 2016/17 SY: John Carroll, Superintendent, presented the District's staffing plan for the next school year. It states the number of FTE's for certificated employees, classified employees, and administrative employees and the approximate cost for each. It is John's plan to present this staffing plan each March to help with planning the budget for the next fiscal year. This plan will be finalized and approved by the Board of Trustees at their next meeting.
2. PROPOSAL TO RENT SPACE FROM WEST MARIN MONTESSORI: Alyssa Gleason and Lhasa Yudice presented their proposal to move West Marin Montessori, which currently rents space at the Woodacre Improvement Club, to the San Geronimo Campus in August of 2016. This proposal will be reviewed again with more specifics at the next school board meeting, May 19, 2016.
3. INCREASE THE RESERVE FOR ECONOMIC UNCERTAINTY: Board Members discussed the pros and cons of adding an additional 1% to the reserve for economic uncertainty. John Carroll, Superintendent, and Ana Mendez, CBO, informed the board that the prudent reserve (as recommended by the FCMAT and other public agencies) for basic aid school districts is 17%.
4. REVIEW OF BOARD POLICY #5018 INSTRUCTION – TRANSITIONAL KINDERGARTEN: Board Members reviewed the Board Policy on Transitional Kindergarten and received information about new legislation that would allow registration of students who have birthdays after the deadline to enroll in the fall, as other TK students can do. The Board decided to leave the current policy as is.

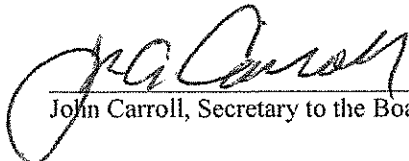
B. CONSENT AGENDA Motion: Meegan Ochs-Potter moved to approve the Consent Agenda which included (1) Minutes, Regular meeting, March 17, 2016, (2) Warrants, (3) Interdistrict Transfer List #11, 2015/16 SY, (4) Interdistrict Transfer List #5, 2016/17 SY and (5) Quarterly Report on Williams Uniform Complaints – April 2016. Steve Rebscher, second. Motion carried, 5 ayes (Sloan, Rebscher, Bohman, Sabec and Ochs-Potter).

C. ACTION ITEMS - There were no action items.

D. HUMAN RESOURCES/ACTION AGENDA:

1. RESOLUTION 2016-09 IN THE MATTER OF THE ELIMINATION/REDUCTION OF CERTAIN POSITIONS IN THE CLASSIFIED SERVICE and directing notification of Classified Employees – RSP Assistant: eliminate one- 29 hour per week position. Motion: Meegan Ochs-Potter moved to approve Resolution 2016-09. Steve Rebscher, second. Motion carried by roll call vote: Sloan, aye; Rebscher, aye; Ochs-Potter, aye; Bohman, aye, Sabec, aye.

The Meeting was adjourned at 9:05 p.m.



John Carroll, Secretary to the Board of Trustees

5/19/2016

Date