



LAGUNITAS SCHOOL DISTRICT
San Geronimo, California

MINUTES FROM THE REGULAR MEETING
OF THE BOARD OF TRUSTEES

Thursday, June 23, 2016

1. **CALL TO ORDER:** The meeting was called to order at 5:30 p.m. by Denise Bohman, Chair. Members present were Richard Sloan, Steve Rebscher, Denise Bohman and Meegan Ochs-Potter. Board Member Christopher Sabec was excused. Also present were John Carroll, Superintendent, Laura Shain, Principal and Ana Mendez, Chief Business Official. Donna Henderson, Administrative Assistant, recorded the minutes.
2. **APPROVAL OF CLOSED SESSION AGENDA:** Board Members approved the Closed Session Agenda.
3. **PUBLIC COMMENTS ON CLOSED SESSION AGENDA:** There were no comments.
4. **RECESS TO CLOSED SESSION:** Board Members, Superintendent John Carroll, Principal Laura Shain and Ana Mendez, Chief Business Official, recessed to Closed Session pursuant to Section 54957.6 Conference with Labor Negotiator, John Carroll, Certificated, Classified, Management/Confidential, requested by John Carroll, Superintendent.
5. **RECONVENE INTO OPEN SESSION (Room 20, Lagunitas School):** The Board of Trustees reconvened at 6:45 p.m. The Chair announced that no reportable action was taken in Closed Session.
6. **PUBLIC COMMENTS:** There were no public comments.
7. **APPROVAL OF OPEN SESSION AGENDA:** Board Members agreed to remove D-4 Resolution 2016-10 from the Open Session Agenda. Board Members approved the Open Session agenda as revised.
8. **INTRODUCTIONS:** Introductions were delayed. .
9. **BOARD MEMBER REPORTS:**
 - a. Richard Sloan announced that he attended a good facilities committee meeting and everyone is looking forward to the summer construction.
 - b. Steve Rebscher attended the Lagunitas Middle School 8th grade graduation and also the Drake High School graduation.
 - c. Meegan Ochs-Potter attended a wonderful Open Classroom graduation.
 - d. Denise Bohman announced that the 8th grade graduation was beautiful.

8. INTRODUCTIONS were made.

10. ADMINISTRATIVE REPORTS:

- a. John Carroll, Superintendent, was informed that the Marin Emergency Radio Authority (MERA) proposal no longer has a deadline and the Board may want to consider purchasing one of the units.
- b. Ana Mendez, CBO, was very happy to report to the Board that the Mealtime balances were reduced from \$12,700 to only \$2,768.00. The Faculties Committee met and had a good meeting. The next meeting will be June 27th at 2:30 p.m. Ana thanked everyone for their support during her first year in the District.
- c. Laura Shain, Principal, attended and really enjoyed all of the various graduations at our school. Laura also reviewed what was different and what was new in the Middle School in the past 2 years since 2 senior teachers retired. Some of her highlights – established an on-line homework calendar, changed the structure of the back-to-school night by having parents visit each teacher in his/her room instead of meeting all together in the multipurpose room, invited parents and students to visit and tour the middle school, changed the graduation ceremony and redid the summer reading assignments. The middle school is also looking a establishing standards-based report cards.

11. OTHER REPORTS:

- a. Facilities Committee Meeting Report: Report was given during the Administrative Reports (Ana Mendez, CBO).

12. CORRESPONDENCE/INFORMATION ITEMS: Board Members reviewed the Enrollment Update for June 23, 2016 and the 2015/16 Marin County Civil Grand Jury Report – Marin Public Schools Fail to Beat Bullies, June 9, 2016 and the Lagunitas School District Response.

A. ITEMS FOR DISCUSSION ONLY:

1. MARIN SELPA PROPOSAL: John Carroll, Superintendent, informed the Board that the Marin County Office of Education is interested in having a Special Day Class for middle school autistic students at Lagunitas.

B. CONSENT AGENDA: Board Members asked that item 4 – Contract for Services for the 2016/17 school year – Seeds of Awareness – 30 hours per week of counselor services for \$32,000 be moved from the Consent Agenda. **Motion:** Meegan Ochs-Potter moved to approve the Consent Agenda which included (1) Minutes – Regular Meeting, June 9, 2016, (2) Warrants, and (3) Interdistrict Transfer List #7, 2016/17 SY. Steve Rebscher, second. Motion carried, 4 ayes (Bohman, Ochs-Potter, Rebscher and Sloan) 1 absent (Sabec).

C. ACTION ITEMS

1. ITEMS REMOVED FROM THE CONSENT AGENDA: Item B-4 – Contract for Services for the 2016/17 school year – Seeds of Awareness – 30 hours per week of counselor services for \$32,000. **Motion:** Steve Rebscher moved to approve the Contract for Services with Seeds of Awareness for the 2016/17 SY. Meegan Ochs-Potter, second. Motion carried, 4 ayes (Rebscher, Ochs-Potter, Sloan, Bohman) and 1 absent (Sabec).
2. APPROVAL OF THE LOCAL CONTROL ACCOUNTABILITY PLAN (LCAP): John Carroll introduced the LCAP, saying that the goals were consistent with what the District wants to do.

- Motion:** Steve Rebscher moved to approve. Meegan Ochs-Potter, second. Motion carried, 4 ayes (Rebscher, Ochs-Potter, Sloan, Bohman), and 1 absent (Sabec).
3. APPROVE BUDGET REVISIONS TO THE 2015/16 DISTRICT BUDGET: **Motion:** Meegan Ochs-Potter moved to approve. Richard Sloan, second. Motion carried, 4 ayes (Ochs-Potter, Sloan, Rebscher, Bohman) and 1 absent (Sabec).
 4. ADOPTION OF THE 2016/17 DISTRICT BUDGET: Ana Mendez, CBO, presented a Power Point to explain the 2016/17 District Budget. **Motion:** Meegan Ochs-Potter moved to approve the adoption of the 2016/17 District Budget. Steve Rebscher, second. Motion carried, 4 ayes (Ochs-Potter, Rebscher, Sloan, Bohman) and 1 absent (Sabec).
 5. APPROVE EXCESS OF REVENUES OVER EXPENDITURES (SURPLUS) IN THE GENERAL FUND ABOVE THE MINIMUM ECONOMIC UNCERTAINTY RESERVE: **Motion:** Meegan Ochs-Potter moved to approve excess of revenues over expenditures in the General Fund above the minimum economic uncertainty reserve. Steve Rebscher, second. . Motion carried, 4 ayes (Ochs-Potter, Rebscher, Sloan, Bohman) and 1 absent (Sabec).
 6. APPROVE TENTATIVE AGREEMENT WITH CSEA CHAPTER #749 AND CORRESPONDENCE FROM CSEA NOTING THEIR RATIFICATION: **Motion:** Meegan Ochs-Potter moved to approve the tentative agreement with CSEA chapter #749 and acknowledging the correspondence from CSEA noting their ratification. Steve Rebscher, second. . Motion carried, 4 ayes (Ochs-Potter, Rebscher, Sloan, Bohman) and 1 absent (Sabec).
 7. AB1200 – PUBLIC DISCLOSURE OF BARGAINING AGREEMENT: **Motion:** Meegan Ochs-Potter moved to approve AB1200 – Public Disclosure of Bargaining Agreement with CSEA for the improvement of salaries. Steve Rebscher, second. . Motion carried, 4 ayes (Ochs-Potter, Rebscher, Sloan, Bohman) and 1 absent (Sabec).
 8. APPROVAL OF CSEA CLASSIFIED SALARY SCHEDULE 2015/16 (Revised 5/19/2016): **Motion:** Steve Rebscher moved to approve the Classified Salary Schedule (revised 5/19/2016) for CSEA for the 2015/16 school year. Meegan Ochs-Potter, second. Motion carried, 4 ayes (Rebscher, Ochs-Potter, Sloan, Bohman) and 1 absent (Sabec).
 9. APPROVE MODIFICATIONS TO THE ORIGINAL CONTRACT WITH CSDA DESIGN GROUP FOR MODERNIZATION PROJECTS IN THE DISTRICT: **Motion:** Meegan Ochs-Potter moved to approve the modifications to the original contract with CSDA Design Group for Modernization Projects in the District. Steve Rebscher, second. Motion carried, 4 ayes (Ochs-Potter, Rebscher, Sloan, Bohman) and 1 absent (Sabec).
 10. AWARD THE CONSTRUCTION SERVICES CONTRACT FOR THE LAGUNITAS AND SAN GERONIMO MODERNIZATION PHASE 2 PROJECTS TO GCCI CONSTRUCTION: **Motion:** Richard Sloan moved to award the construction services contract for the Lagunitas and San Geronimo Modernization Phase 2 Projects to GCCI Construction. Meegan Ochs-Potter, second. Motion carried, 4 ayes (Sloan, Ochs-Potter, Rebscher, Bohman) and 1 absent (Sabec).
 11. RESOLUTION 2017-01 AUTHORIZATION TO SIGN ON BEHALF OF THE GOVERNING BOARD giving John A. Carroll, Superintendent, authorization to sign on behalf of the Governing Board from July 1, 2016 to June 30, 2017. **Motion:** Steve Rebscher moved to approve Resolution 2017-01 Authorization to sign on behalf of the Governing Board naming John A. Carroll, Superintendent, authorization to sign. Meegan Ochs-Potter, second. Motion carried by roll call vote – Richard Sloan, aye, Steve Rebscher, aye, Meegan Ochs-Potter, aye, and Denise Bohman, aye. One absent, Christopher Sabec.
 12. RESOLUTION 2017-02 AUTHORIZATION TO SIGN ON BEHALF OF THE GOVERNING BOARD giving Ana Mendez, CBO, authorization to sign on behalf of the Governing Board from July

1, 2016 to June 30, 2017: **Motion:** Meegan Ochs-Potter moved to approve Resolution 2017-02 Authorization to sign on behalf of the Governing Board naming Ana Mendez, CBO, authorization to sign. Steve Rebscher, second. Motion carried by roll call vote – Richard Sloan, aye, Steve Rebscher, aye, Meegan Ochs-Potter, aye, and Denise Bohman, aye. One absent, Christopher Sabec.

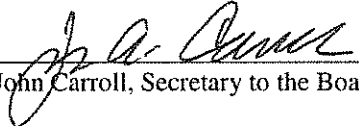
13. APPROVAL OF PROPOSAL FROM WEST MARIN MONTESSORI PRESCHOOL TO ENTER INTO A FACILITIES AGREEMENT WITH THE LAGUNITAS SCHOOL DISTRICT to rent Room 1 at the San Geronimo Valley Elementary School, effective July 1, 2016 to June 30, 2018. **Motion:** Meegan Ochs-Potter moved to approve the proposal from West Marin Montessori Preschool to enter into a Facilities Agreement with the Lagunitas School District to rent Room 1 at San Geronimo, effective July 1, 2016 to June 30, 2018. Richard Sloan, second. Motion carried, 4 ayes, (Ochs-Potter, Sloan, Rebscher, Bohman) and 1 absent (Sabec).

D. HUMAN RESOURCES/ACTION AGENDA:

1. ACCEPT LETTER OF RESIGNATION FROM KRISTY SNAITH as Instructional Assistant, Student Supervision, and Band Assistant: **Motion:** Steve Rebscher moved to accept the letter of resignation from Kristy Snaith as Instructional Assistant, Student Supervision and Band Assistant. Meegan Ochs-Potter, second. Motion carried, 4 ayes (Rebscher, Ochs-Potter, Sloan, Bohman) and 1 absent (Sabec).
2. AUTHORIZE A SCREENING/INTERVIEW COMMITTEE FOR A 15 HR/WEEK INSTRUCTIONAL ASSISTANT: **Motion:** Steve Rebscher moved to authorize a screening/interview Committee for a 15 hr/week Instructional Assistant. Meegan Ochs-Potter, second. Motion carried, 4 ayes (Rebscher, Ochs-Potter, Sloan, Bohman) and 1 absent (Sabec).
3. AUTHORIZE A SCREENING/INTERVIEW COMMITTEE FOR A 4.75 HR/WEEK OF STUDENT SUPERVISION: **Motion:** Meegan Ochs-Potter moved to authorize a screening/interview committee for Student Supervision @ 4.75 hr/week. Steve Rebscher, second. Motion carried, 4 ayes (Ochs-Potter, Rebscher, Sloan, Bohman) and 1 absent (Sabec).

Agenda Planning: Board Members agreed to meet on Monday morning, June 27th to consider the proposal from the Marin SELPA to host a special day class at Lagunitas for the 2016/17 school year.

The Meeting was adjourned at 10:30 p.m.



John Carroll, Secretary to the Board of Trustees

8/25/16

Date