



LAGUNITAS SCHOOL DISTRICT
San Geronimo, California

MINUTES FROM THE REGULAR MEETING
OF THE BOARD OF TRUSTEES

Thursday, June 9, 2016

1. **CALL TO ORDER:** The meeting was called to order at 5:30 p.m. by Richard Sloan, Chair. Members present were Richard Sloan, Steve Rebscher, Christopher Sabec, Denise Bohman and Meegan Ochs-Potter. Also present were John Carroll, Superintendent, Laura Shain, Principal and Ana Mendez, Chief Business Official. Donna Henderson, Administrative Assistant, recorded the minutes.
2. **APPROVAL OF CLOSED SESSION AGENDA:** Board Members approved the Closed Session Agenda.
3. **PUBLIC COMMENTS ON CLOSED SESSION AGENDA:** There were no comments.
4. **RECESS TO CLOSED SESSION:** Board Members, Superintendent John Carroll, Principal Laura Shain and Ana Mendez, Chief Business Official, recessed to Closed Session pursuant to Section 54957.6 Conference with Labor Negotiator, John Carroll, Certificated, Classified, Management/Confidential, requested by John Carroll, Superintendent and pursuant to Section 54957 – Public Employee Discipline/Dismissal/Release, requested by John Carroll, Superintendent.
5. **RECONVENE INTO OPEN SESSION (Room 20, Lagunitas School):** The Board of Trustees reconvened at 6:32 p.m. The Chair announced that no reportable action was taken in Closed Session.
6. **PUBLIC COMMENTS:** Barbara Scott, Valley resident, spoke to the Board about expanding agriculture in the District gardens and fields.
7. **APPROVAL OF OPEN SESSION AGENDA:** With no objection, the Open Session agenda was approved.
8. **INTRODUCTIONS:** Introductions were delayed. .
9. **BOARD MEMBER REPORTS:**
 - a. Steve Rebscher announced that valley kids received many awards at the Awards Night at Sir Francis Drake High School. He also reported that the County-wide bicycle race was a great event.
 - b. Meegan Ochs-Potter invited everyone to the graduation ceremony on Monday night. She also said that the West Marin Little League was doing very well.
 - c. Christopher Sabec announced that he also attended the Drake Awards Ceremony.
 - d. Denise Bohman announced that Shawn DeNarie, a Lagunitas and Drake graduate, graduated with a degree in zoology from San Francisco State College.

- e. Richard Sloan spent the week in Palo Alto re-learning how to be a certified playground inspector.

8. INTRODUCTIONS were made.

10. ADMINISTRATIVE REPORTS:

- a. John Carroll, Superintendent, was informed that the discussion item about the Marin Emergency Radio Authority (MERA) has a deadline of June 13th. He reported great news about the 8th grade student lunch balances. Only \$38 is left to collect and the 3 families that owe that \$38 will be paying in the next few days. John attended a special meeting of the Marin County Law Enforcement Partnership at which the murders near Novato High School were discussed. Our 8th grade students have completed their high school math placement tests. Our soccer field is not in great shape and the West Marin Soccer and the Breakers soccer team have volunteered to do aeration and reseeding of the field this summer.
- b. Laura Shain, Principal, announced that she had received a copy of the Marin County Civil Grand Jury Report on school bullying. She reported that Lagunitas did very well in the report. We were quoted as being "remarkably successful". Anita's class in the Open Classroom will be conducting their own "Maker's Faire" on Friday, June 10th. Jenelle's class just performed a Gold Rush Play (a musical). Montessori had their annual Spring Sing and pot-luck and Middle School will be having a Field Day during the last week of school.
- c. Ana Mendez, CBO, informed that Board that all the parts for the new phone system have arrived and the District will be setting it up very soon. She reported that the independent auditors were recently in the district for 2 days. The District had to provide documentation for many things, including payables, contracts and retros. The auditors will return in the fall.

11. OTHER REPORTS:

- A. Wellness Committee Meeting: Dave Cort reported on the recent Wellness Committee meeting (May 11, 2016). He announced that the committee will begin a fresh start with the recycling program in the fall. The other two items that the committee will focus on are Physical Education (Laura gave a report at the May Board Meeting) and Safe Routes to school, lead by Emma-Louise Anderson.
- B. Facilities Committee Meeting Report: Ana Mendez, CBO reported the committee met a couple of weeks ago and the focus was on the playground structure at the San Geronimo campus. The next meeting of the Facilities Committee is June 22, 2016. CSDA will attend and provide the final designs for the final projects so that the committee can approve and bring to the district Board for approval. GCCI Construction will begin work on June 20, 2016. Ana let the Board know that the Business Office is moving to one of the Montessori rooms for the summer while the new heating system is updated in their current building.

12. CORRESPONDENCE/INFORMATION ITEMS: Board Members reviewed the Enrollment Update for June 9, 2016, the Report of the Joint Committee on Secretarial Needs at the Upper Campus of May 27, 2016 and the Financial Summary Report by Program for the 2016/17 SY. Ana spoke to the Board about the Financial Summary Report by Program, reviewing her productive meetings with the Program treasurers and that the conclusion is that programs revenues will be higher than projected and that the outlook is very positive.

Introductions were made again. There were approximately 10 members of the public in the audience.

PUBLIC HEARING:

- 1. DISTRICT LOCAL CONTROL ACCOUNTABILITY PLAN (LCAP). The Chair opened a public hearing for comments on the District's Local Control Accountability Plan. A parent in the District recommended that the District do a better job of explaining to the parents and community about how

important the LCAP is and the funding that is associated with it. John explained that the LCAP was designed for LCFF districts and not so much for Basic Aide School Districts like Lagunitas.

2. 2016/17 LAGUNITAS SCHOOL DISTRICT BUDGET AND RELATED RESERVE LEVELS: The Chair opened a public hearing for comments on the 2016/17 Lagunitas School District Budget and Related Reserves. There were no comments and the hearing was closed.

B. CONSENT AGENDA: Motion: Christopher Sabec moved to approve the Consent Agenda which included (1) Minutes – Regular Meeting, May 19, 2016 and Regular Meeting September 17, 2015 (revised to include a public hearing), and (2) Warrants. Denise Bohman, second. Motion carried, all ayes (Sabec, Bohman, Ochs-Potter, Rebscher and Sloan).

A. ITEMS FOR DISCUSSION ONLY:

4. MERA: John Carroll, Superintendent, noted again the deadline of June 13th to sign up for the new emergency radio system. He suggested that the Board move the item to June 23rd and John will check on the flexibility of extending the deadline.
3. PROPERTY & LIABILITY INSPECTION: The Board suggested that the inspection be referred to the Facilities Committee and that administration immediately remove the paper cutter from the Kindergarten room in Montessori.

The Board moved immediately to Action Item # 2 – Proposal from West Marin Montessori Preschool to rent space for their Preschool on District Property.

C. ACTION ITEMS

1. ITEMS REMOVED FROM THE CONSENT AGENDA: No items were removed.
2. PROPOSAL FROM WEST MARIN MONTESSORI PRESCHOOL TO RENT SPACE FOR THEIR PRESCHOOL ON DISTRICT PROPERTY: After much discussion, Trustee Bohman suggested that the Chair poll the board on whether or not they supported the proposal. Richard Sloan, Chair, Trustee Bohman proceeded to poll the board and there was a unanimous vote of support by the Board to the Proposal.

9:25 p.m. – The Board called a short break and returned to Discussion Items:

A. ITEMS FOR DISCUSSION ONLY (continued)

1. LOCAL CONTROL ACCOUNTABILITY PLAN (LCAP) FOR THE 2016/17 SCHOOL YEAR: John Carroll, Superintendent, reviewed the draft of the LCAP that he had prepared.
2. BUDGET FOR THE 2016/17 SCHOOL YEAR: Ana Mendez, CBO, reviewed the draft Lagunitas School District Budget for the 2016/17 SY.

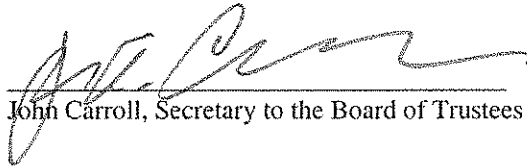
C. ACTION ITEMS (Continued).

3. FUNDING OF CLASSROOM AIDES: **Motion:** Denise Bohman moved to approve a recommendation from Administration directing the District to pay for its portion of instructional assistant hours by funding the most senior instructional assistant salaries. Meegan Ochs-Potter, second. Motion carried, all ayes (Bohman, Ochs-Potter, Rebscher, Sabec, Sloan).
4. APPROVE INCREASE TO THE RESERVE FOR ECONOMIC UNCERTAINTY: Trustee Bohman asked that the item be moved to the meeting of June 23rd after the adoption of the District Budget. Hearing no objection, the item will be moved to June 23rd.

D. HUMAN RESOURCES/ACTION AGENDA:

1. AUTHORIZE A SCREENING/INTERVIEW COMMITTEE FOR A 34/HR WEEK SCHOOL SECRETARY FOR THE UPPER CAMPUS: **Motion:** Christopher Sabec moved to authorize a screening/interview committee. Steve Rebscher, second. Motion carried, 5 ayes (Sabec, Rebscher, Bohman, Ochs-Potter, Sloan). The Chair thanked the committee (Laura Shain and Allison Double) for their work.

The Meeting was adjourned at 10:30 p.m.



John Carroll, Secretary to the Board of Trustees

Date 6/23/16