



LAGUNITAS SCHOOL DISTRICT
San Geronimo, California

MINUTES FROM THE REGULAR MEETING
OF THE BOARD OF TRUSTEES

Thursday, August 25, 2016

1. CALL TO ORDER: The meeting was called to order at 5:30 p.m. by Denise Bohman, Chair. Members present were Richard Sloan,, Denise Bohman and Meegan Ochs-Potter. Board Member Christopher Sabec and Steve Rebscher were excused. Also present were John Carroll, Superintendent, Laura Shain, Principal and Ana Mendez, Chief Business Official. Donna Henderson, Administrative Assistant, recorded the minutes.
2. APPROVAL OF CLOSED SESSION AGENDA: Board Members approved the Closed Session Agenda.
3. PUBLIC COMMENTS ON CLOSED SESSION AGENDA: There were no comments.
4. RECESS TO CLOSED SESSION: Board Members and Administration recessed to Closed Session pursuant to Section 54957.6 Conference with Labor Negotiator. John Carroll, Certificated, Classified, Management/Confidential, requested by John Carroll, Superintendent and pursuant to Section 54957: Public Employee Discipline/Dismissal/Release, requested by John Carroll, Superintendent.
5. RECONVENE INTO OPEN SESSION (Room 20, Lagunitas School): The Board of Trustees reconvened at 6:35 p.m. The Chair announced that no reportable action was taken in Closed Session.
6. PUBLIC COMMENTS: Dave Cort, Director SGVCC, announced that the Annual Gala will honor Steve Kinsey, retiring Marin County Supervisor.
7. APPROVAL OF OPEN SESSION AGENDA Board Members approved the Open Session agenda (Ochs-Potter, Sloan).
8. INTRODUCTIONS: Introductions were delayed. .
9. BOARD MEMBER REPORTS:
 - a. Meegan Ochs-Potter announced that she has been very busy with West Marin Soccer, which opened with 11 teams, 16 coaches and 125 student players.
8. INTRODUCTIONS were made.
10. ADMINISTRATIVE REPORTS:
 - a. John Carroll, Superintendent, gave an update saying that staff morale is good and students think school is great. The special day class with 5 students and 3 staff is going well. The Marin County Sheriff cited 3 juveniles to detention, resolving some of the vandalism that

occurred during the summer. The School District of Choice legislation is still in the state senate and may not be renewed.

- b. Laura Shain, Principal, enjoyed the first day coffees/treats that each program hosted. The Open Classroom is having an Olympic Day soon and the 8th graders led activities for the new 7th and 6th grade students to welcome them to the program
- c. Ana Mendez, CBO, will have a first meeting with the Program Treasurers and the LEAP treasurer on Tuesday, Aug. 30 and they will review the estimated actuals for the 2015/16 SY and also review the current budgets. The School Nutrition Audit has not been received. Ana also gave a cash collection update for Mealtime. Collections are going very well but the District may have \$1900 that will not be collected and will be written off.

11. OTHER REPORTS:

- a. Ana Mendez, CBO, announced that there will be a walk-through in the next few weeks to look over the summer construction. Richard announced that the play ground construction at San Geronimo will start on the first weekend in October and the tear down of the current structure will occur the weekend before.
- b. Amos, Klausner, on behalf of the Bond Advisory Oversight Committee, commented on the Committee's Report to the Board, pointing out that the Committee takes its role very seriously and has been reviewing every invoice associated with the Bond and had comments and concerns (in the report) that were pointed out to the Board of Trustees in their report. John Carroll, Superintendent, thanked the Committee for their work and noted how much he really appreciated their comments. Richard Sloan clarified a statement in the report from the Bond Advisory Committee and stated that in no way was the company that serviced the bond involved in the political campaign to actually pass the bond measure.

12. CORRESPONDENCE/INFORMATION ITEMS: Board Members reviewed the Enrollment Update for August 25, 2016.

A. ITEMS FOR DISCUSSION ONLY:

- 1. BICYCLE PUMP TRACK: John Carroll, Superintendent, informed the Board that the Marin Bike Coalition contacted him to explore opening a pump track on the upper field. The track would be maintained by volunteers. John addressed questions from the Board Members and will be this item to the next meeting for more discussion and possible action.

B. CONSENT AGENDA: Motion: Meegan Ochs-Potter moved to approve the Consent Agenda which included (1) Minutes – Regular Meeting, June 23, 2016 and Special Meeting, June 27, 2016, (2) Warrants, (3) Interdistrict Transfer List #8, 2016/17 SY, (4) Williams Quarterly Report, July 2016, (5) Monthly Update of Contracted Services and related Cost, and (6) Request from the Open Classroom for an overnight campout at Cazadero Music Camp from Sept. 20, 2016 to Sept. 22, 2016. Richard Sloan, second. Motion carried, 3 ayes (Bohman, Ochs-Potter, Sloan) 2 absent (Rebscher, Sabec).

C. ACTION ITEMS

- 1. ITEMS REMOVED FROM THE CONSENT AGENDA: No items.
- 2. RESOLUTION NO. 2017-03: Expenditure of the 2016-17 funds received in the Education Protection Act (EPA) as required by Article XIII, Section 36 of the California State Constitution. **Motion:** Meegan Ochs-Potter moved to approve. Richard Sloan, second. Motion carried by roll call vote : Ochs-Potter, aye, Sloan, aye, Bohman, aye and 2 absent , Rebscher, Sabec..

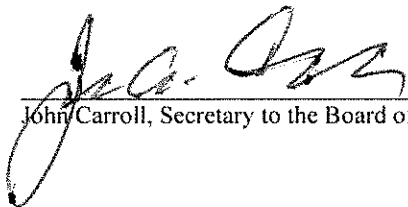
3. APPROVAL OF CONSOLIDATED APPLICATION (CON-APP) FOR FUNDING: **Motion:** Meegan Ochs-Potter moved to approve. Richard Sloan, second. Motion carried, 3 ayes (Ochs-Potter, Sloan,, Bohman) and 2 absent (Rebscher, Sabec).

D. HUMAN RESOURCES/ACTION AGENDA:

1. ACCEPT LETTER OF RETIREMENT FROM VICTOR LUCAS, CUSTODIAN: **Motion:** Meegan Ochs-Potter moved to accept the letter of retirement from Victor Lucas, Custodian, with regret. Richard Sloan, second. Motion carried, 3 ayes (Ochs-Potter, Sloan, Bohman) and 2 absent (Rebscher, Sabec).
2. RESOLUTION #2017-04 IN THE MATTER OF THE ELIMINATION/REDUCTION OF CERTAIN POSITIONS IN THE CLASSIFIED SERVICE: **Motion:** Meegan Ochs-Potter moved to approve Resolution #2017-04 to reduce the position of Maintenance Worker (currently vacant) from 248 days per year to 238 days per year. Richard Sloan, second. Motion carried by roll call vote : Ochs-Potter, aye, Sloan, aye, Bohman, aye and 2 absent , Rebscher, Sabec.
3. APPROVE RECOMMENDATION FROM THE SCREENING/INTERVIEW COMMITTEE: **Motion:** Meegan Ochs-Potter moved to approve the recommendation from the screening/interview committee to employ Elizabeth Wolf as School Secretary, 34 hours per week. Richard Sloan, second. Motion carried, 3 ayes (Ochs-Potter, Sloan, Bohman) and 2 absent (Rebscher, Sabec).
4. APPROVE EMPLOYMENT AGREEMENT: **Motion:** Meegan Ochs-Potter moved to approve an employment contract with Laura Shain, Principal, for the 2016/17 school year. Motion carried, 3 ayes (Ochs-Potter, Sloan, Bohman) and 2 absent (Rebscher, Sabec).
5. APPROVE EMPLOYMENT AGREEMENT: **Motion:** Meegan Ochs-Potter moved to approve an employment contract with Donna Henderson, Administrative Assistant, for the 2016/17 school year. Motion carried, 3 ayes (Ochs-Potter, Sloan, Bohman) and 2 absent (Rebscher, Sabec).

Agenda Planning: Board Members agreed plan a board retreat in September or October and a Budget Workshop in late October/early November. Upcoming agenda items – Charge to the Wellness Committee, Unaudited Actuals, Technical Review of the LCAP and policy updates..

The Meeting was adjourned at 8:30 p.m.



John Carroll, Secretary to the Board of Trustees

9/27/16

Date