



LAGUNITAS SCHOOL DISTRICT
San Geronimo, California

MINUTES FROM THE REGULAR MEETING
OF THE BOARD OF TRUSTEES

Thursday, January 26, 2017

1. CALL TO ORDER: The meeting was called to order at 5:05 p.m. by Steve Rebscher, Chair. Members present were Denise Bohman, Meegan Ochs-Potter, Steve Rebscher, Richard Sloan and Christopher Sabec. Also present were John Carroll, Superintendent, Laura Shain, Principal and Ana Mendez, Chief Business Official. Donna Henderson, Administrative Assistant, recorded the minutes.
2. APPROVAL OF CLOSED SESSION AGENDA: Board Members approved the Closed Session Agenda (Sabec/Ochs-Potter)
3. PUBLIC COMMENTS ON CLOSED SESSION AGENDA: There were no comments.
4. RECESS TO CLOSED SESSION: Board Members and Administration recessed to Closed Session pursuant to Section 54957.6 Conference with Labor Negotiator, John Carroll, Certificated, Classified, Management/Confidential, requested by John Carroll, Superintendent and pursuant to Section 54957: Public Employee Discipline/Dismissal/Release, requested by John Carroll, Superintendent and pursuant to Section 54956.9(B) Conference with Legal Counsel – Anticipated Litigation, one case, requested by John Carroll, Superintendent.
5. RECONVENE INTO OPEN SESSION (Room 20, Lagunitas School): The Board of Trustees reconvened at 6:35 p.m. The Chair announced that no reportable action was taken in Closed Session.
6. PUBLIC COMMENTS: Amos Klausner inquired about the timeline for updating a technology plan for the District. Dave Cort, Director of the San Geronimo Valley Community Center, reported that there was a 6:30 p.m. meeting at West Marin School aimed at giving Mexican and Latino families answers to any questions about President Trump's executive order on immigration.
7. APPROVAL OF OPEN SESSION AGENDA Board Members approved the Open Session agenda (Sabec/Bohman).
8. INTRODUCTIONS: Introductions were made. .
9. BOARD MEMBER REPORTS:
 - a. Christopher Sabec reminded everyone of the Middle School Bingo on Feb. 3, 2017.
 - b. Denise Bohman reminded everyone of the LEAP fundraiser – Clothes Off Your Back – this upcoming weekend.

10. ADMINISTRATIVE REPORTS:

- a. John Carroll, Superintendent, updated the Board regarding SB415, which addresses having school board elections go from odd-numbered years to even-numbered years. A board resolution which will change the board election will be brought to the Board in March. John took the annual trip to Sacramento with JLAC on January 19th. The group met with Senator Mike McGuire and also Assembly member Marc Levine. One of the important topics was the increased PERS and STRS benefit rates. Governor Jerry Brown unveiled the 2017-18 state budget with a projected \$1.6 billion deficit which will result in fewer dollars to education. The SBE has adopted a new school accountability system- the California School Dashboard which will be released in early March, 2017.
- b. Laura Shain, Principal, announced the arrival of a baby boy for certificated teacher Pauline Hope. Laura has been giving school tours to parents of incoming new students for the 2017/18 school year. Classrooms have been discussing civic engagement – how to make a difference in the civic life of communities. Meegan Ochs-Potter was the guest speaker in Anita’s classroom, talking about her father Phil Ochs and social justice. The new school-linked coordinator from the SGVCC is Will Hubert.
- c. Ana Mendez, CBO, reported that she had attended the Governor’s Budget Workshop and emphasized that there are uncertain times ahead. The state budget has lower than expected revenues. A new LCAP template has been adopted by the SBE. With the new PERS and STRS benefit rates, a higher reserve might be needed. There is a one-time mandated cost reduction from \$214 per ADA to \$48 ADA. The District will need to wait and see what might happen at the Governor’s May Revise. She also said that the District is still in the process of transitioning from the old Mealtime program to the online Mealtime program.

11. OTHER REPORTS:

- a. FACILITIES COMMITTEE REPORT: Ana Mendez, CBO, reported on the January 25, 2017 meeting of the Facilities Committee. She noted that the Notice of Completion for the Bond Project this past summer is being presented to the Board as an action item in tonight’s Board Meeting. The Facilities Committee did a “walk-through” on December 20, 2016 with staff from Greystone West. She noted that the latest rainstorms proved that all the updates to drainage, etc. on the campuses worked beautifully. The Facilities Committee will be updating the District’s maintenance plan – reviewing the long and short list of projects covered by deferred maintenance. The next meeting of the Facilities Committee will be a planning meeting for the playground at San Geronimo and will take place on February 16th at 5:30 p.m.

12. CORRESPONDENCE/INFORMATION ITEMS: Board Members reviewed the Enrollment Update for January, 2017, the letter dated Nov. 17, 2016 from LEAP and the letter of January 13, 2017 from the Marin County Office of Education regarding its review of the District’s First Interim Budget Report for the 2016/17 school year. John Carroll, Superintendent, gave a point of clarification on the request in the letter of November 17, 2016 from LEAP, noting that the Board, as a non-profit, is not permitted to give district dollars to another non-profit organization such as LEAP.

PUBLIC HEARING: At 7:13 a Public Hearing was opened to sunshine the contract proposals from CSEA, Chapter #749, for the 2016/17 school year. There were no comments and the hearing was closed.

PUBLIC HEARING: At 7:14 p.m., a Public Hearing was opened to sunshine the contract proposals from the Lagunitas School District to CSEA, Chapter #749, for the 2016/17 school year. There were no comments and the hearing was closed.

A. ITEMS FOR DISCUSSION ONLY:

1. REVIEW OF MEASURE A PARCEL TAX, NOVEMBER 2009: Board Members reviewed the information provided for the Measure A Parcel Tax of November, 2009 in preparation and planning for a new parcel tax election in November, 2017.

2. LONG RANGE PLAN TIMETABLE: John Carroll, Superintendent, proposed a new timeline for the Long Range Plan. He proposed that the process of creating a long range plan begin in December, 2017 and be completed at a May, 2018 Board Meeting.
3. SCHOOL NUTRITION PROGRAM (SNP) ON-SITE ADMINISTRATIVE REVIEW (AR) 2015/16 SY: Ana Mendez, CBO, introduced the National School Lunch Program Administrative Review of 2015-2016. She pointed out the Corrective Action Response for each of the findings on the pages and asked that additional questions be directed to her at her email address or by phone.
4. DISCUSSION OF STANDARDS-BASED REPORTING IN MIDDLE SCHOOL: John Carroll, Superintendent, gave information about the conversations he and Laura Shain, Principal, have had with the Middle School Staff about progress towards using a standards-based report card in grades 6-8 in the near future. He passed around an example of a Report to Parents of a Sixth Grader that was standards-based (on file).
5. SHARED DEVELOPER FEES: John Carroll, Superintendent, gave background information about how Education Code 17620 authorizes school district to levy a fee against any development project for the construction or renovation of school facilities. He noted that the Tamalpais Union High School District does not collect developer's fees but that in August 2016, the Tam District received a justification for the Tam District to collect fees and has asked that the feeder districts share the developer fees that they collect in a 30/70 split retroactive to Nov. 1, 2016 or a 35/65 split effective July 1, 2017. John recommended that Lagunitas School District take the first option since it has not collected any developer fees since Nov. 1, 2016.

B. CONSENT AGENDA: **Motion**: Denise Bohman moved to approve the Consent Agenda which included (1) Minutes – Special Meeting, November 16, 2016, Regular Meeting, November 17, 2016, Regular Meeting, December 15, 2016 (to record cancellation) and Special Meeting, December 21, 2016, (2) Warrants, (3) Interdistrict Transfer List #12, 2016/17 SY, (4) Interdistrict Transfer List #1, 2017-18 SY, (5) Quarterly Report on Williams Uniform Complaints, October 2016 and January, 2017, (6) Contracted Services and Associated Costs, January 2017 Update, (7) Request for Overnight Field Trip on Tuesday, May 16, 2017 to Wednesday, May 17, 2017 for Jenelle's 3-4 Class in the Open Classroom Program, and (8) Certificated Seniority List, 2016-17 SY. Meegan Ochs-Potter, second. Motion carried 5 ayes (Bohman, Ochs-Potter, Rebscher, Sloan, Sabec).

C. ACTION ITEMS

1. ITEMS REMOVED FROM THE CONSENT AGENDA: No items were removed from the Consent Agenda for separate discussion and action.
2. APPROVE CHANGE ORDER #1 FOR GCCI CONSTRUCTION: **Motion**: Denise Bohman moved to approve Change Order #1 for GCCI Construction in the amount of (\$10,384.00) for the Site work and Heating Project. Meegan Ochs-Potter, second. Motion carried all ayes (Bohman, Ochs-Potter, Sloan, Sabec, and Rebscher).
3. APPROVE STAFF TO FILE NOTICE OF COMPLETION: **Motion**: Christopher Sabec moved to approve staff to file a Notice of Completion for the 2016 Site Work and Heating Project performed by GCCI. Denise Bohman, second. Motion carried 5 ayes (Sabec, Bohman, Ochs-Potter, Sloan and Rebscher).
4. ACCEPT AUDIT REPORT FOR THE LAGUNITAS SCHOOL DISTRICT ENDING JUNE 30, 2016: **Motion**: Denise Bohman moved to accept the Audit Report for the Lagunitas School District, ending June 30, 2016 prepared by Stephen Roatch Accountancy Corporation. Meegan Ochs-Potter, second. Motion carried 5 ayes (Bohman, Ochs-Potter, Sabec, Sloan, Rebscher).

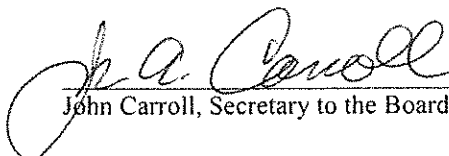
5. ACCEPT THE FINANCIAL AND PERFORMANCE AUDITS, JUNE 30, 2016 OF MEASURE A, GENERAL OBLIGATION BONDS, ELECTION OF 2013: **Motion:** Denise Bohman moved to accept the Financial and Performance Audits, June 30, 2016 of Measure A, General Obligation Bonds, Election of 2013, prepared by Stephen Roatch Accountancy Corporation. Christopher Sabec, second. Motion carried 5 ayes (Bohman, Sabec, Sloan, Ochs-Potter, Rebscher).
6. APPROVE RESOLUTION #2017-09: Board Members had a discussion about specific language in the Resolution and amended it before taking action. **Motion:** Meegan Ochs-Potter moved to approve the amended Resolution Declaring the Lagunitas School District as a Sanctuary Safe Zone for all students. Denise Bohman, second. Motion carried by roll call vote – Ochs-Potter, aye; Sloan, aye; Bohman, aye; Rebscher, aye; Sabec, aye.

D. HUMAN RESOURCES/ACTION AGENDA:


1. APPROVAL OF OFF-SCHEDULE STIPEND– For Linda (Howie) Cort – Middle School After-School Athletics, \$2000 for current school year, 2016-17. **Motion:** Meegan Ochs-Potter moved to approve the off-schedule stipend for Howie Cort. Denise Bohman, second. Motion carried 5 ayes (Ochs-Potter, Rebscher, Bohman, Sabec, Sloan).
2. APPROVAL OF INCREASE TO CERTIFICATED SUBSTITUTE PAY: **Motion:** Denise Sabec Bohman moved to approve the recommendation to increase certificated substitute pay to \$150 per day, \$90 for half day morning, \$60 for half day afternoon, and placement on the Certificated Salary Schedule (Step 1, Column 1) after 10 consecutive days, effective January 1, 2017. Christopher Sabec, second. Motion carried 4 ayes (Ochs-Potter, Bohman, Sabec, Sloan) and 1 recusal (Rebscher).
3. APPROVE REQUEST FOR a LEAVE OF ABSENCE from Pauline Hope, Certificated Teacher, beginning January 17, 2017: **Motion:** Christopher Sabec moved to approve the request for a leave of absence from Pauline Hope. Meegan Ochs-Potter, second. Motion carried, 5 ayes (Sabec, Ochs-Potter, Sabec, Sloan, Rebscher)
4. APPROVE RECOMMENDATION FROM THE SCREENING/INTERVIEW COMMITTEE for a 3 hr/day Instructional Assistant in the Montessori Program – Tracy Signor: **Motion:** Christopher Sabec moved to approve the recommendation from the Screening/Interview Committee for a 3 hrs/day IA in the Montessori Program – Tracy Signor. Meegan Ochs-Potter, second. Motion carried 5 ayes (Sabec, Ochs-Potter, Sloan, Bohman, Rebscher).
5. LETTER OF RETIREMENT from Mark Weiss, Classified Employee, effective June 15, 2017: **Motion:** Denise Bohman, with extreme regret, moved to accept the Letter of Retirement from Mark Weiss, Classified Employee, effective June 15, 2017.

Agenda Planning: Future agenda items include a resolution to comply with SB415, an updated list of projects from the Facilities Committee, more review of the School Audit for year ending June 30, 2016, more planning for a parcel tax renewal for the November ballot, and progress towards a new technology plan.

The Meeting was adjourned at 9:25 p.m.



 John Carroll, Secretary to the Board of Trustees



 Date