



LAGUNITAS SCHOOL DISTRICT  
SAN GERONIMO, CALIFORNIA  
REGULAR MEETING OF THE GOVERNING BOARD

**Open Session in Room 20, Lagunitas School**  
**(Room 20 is next to the Lagunitas School Library)**

**THURSDAY, May 17, 2018**

*Richard Sloan, President*  
*Christopher Sabec, Clerk*  
*Denise Bohman*  
*Meegan Ochs-Potter*  
*Steve Rebscher*

*John Carroll, Superintendent*  
*Laura Shain, Principal*  
*Jeff Lippstreu, Chief Business Official*

- 5:30 p.m. 1. CALL MEETING TO ORDER (Lagunitas Staff Room), Christopher Sabec, Chair
2. APPROVAL OF CLOSED SESSION AGENDA: Board Members will approve the Closed Session Agenda.
3. PUBLIC COMMENTS ON CLOSED SESSION AGENDA: *Members of the public may address the Board regarding items on the Agenda as such items are taken up or, for closed session items, prior to board adjournment to Closed Session.*
- 5:35 p.m. 4. RECESS TO CLOSED SESSION: Board Members will recess to Closed Session pursuant to Section 54957.6  
(5 min.) Conference with Labor Negotiator, John Carroll, Certificated, Classified, Management/Confidential, requested by John Carroll, Superintendent and pursuant to Section 54957: Public Employee Discipline/Dismissal/Release, requested by John Carroll, Superintendent.
- 6:30 p.m. 5. RECONVENE INTO OPEN SESSION (Room 20, Lagunitas School): The Chair will announce any reportable  
(30 min.) action taken in Closed Session.
6. PUBLIC COMMENTS: *This is an opportunity for the public to address the Trustees on matters related to school business that are not on the agenda. No discussion, deliberation, or action can be taken by the Trustees unless the matter is placed on a subsequent agenda. The Chair may limit each presenter to a specific time.*
7. APPROVAL OF OPEN SESSION AGENDA: Board Members will review and approve the Open Session Agenda.
8. INTRODUCTIONS.
9. BOARD MEMBER REPORTS
10. ADMINISTRATIVE REPORTS:
- John Carroll, Superintendent
  - Laura Shain, Principal
  - Jeff Lippstreu, Chief Business Official
- 7:00 p.m. 11. REPORTS – Facilities Committee Report – Meeting of May 9, 2018  
(10 min.)
12. CORRESPONDENCE/INFORMATION ITEMS:
1. Enrollment Update, May, 2018
  2. Acknowledgement and appreciation of receipt of the County of Marin Community Service Fund Program Grant of \$5000 for the Long Range Plan Project for the Lagunitas School District.
- 7:10 p.m. A. ITEMS FOR DISCUSSION ONLY  
(20 min.)
1. REVIEW THE LOCAL CONTROL ACCOUNTABILITY PLAN (LCAP) AND ANNUAL UPDATE FOR THE 2017-20 PLAN SUMMARY: Board Members will review the most recent draft of the Local Control Accountability Plan (LCAP) and annual update for the 2017/20 plan.
  2. LONG RANGE PLAN: Board Members will review next steps in the planning of the Long Range Plan.

7:30 p.m.  
(5 min.)

B. CONSENT AGENDA:

*Consent Agenda: All items are approved by a single action. Any member of the Board may remove an item from the consent agenda for separate discussion*

1. Minutes – April 26, 2018.
2. Warrants
3. Interdistrict Transfer List #10, 2017/18 SY.
4. Interdistrict Transfer List #5, 2018/19 SY
5. Quarterly Report on Williams Uniform Complaints, April 2018.

7:35 p.m.  
(10 min.)

C. ACTION ITEMS

1. ITEMS REMOVED FROM THE CONSENT AGENDA: Items removed from the Consent Agenda above.
2. RESOLUTION #2019-03 REGARDING THE EDUCATION PROTECTION ACCOUNT: Board Members will approve this resolution which will inform the public on the use of Proposition 30 Funds in the District for the 2018/19 school year. (ROLL CALL VOTE)
3. RESOLUTION #2018-13: In the Matter of the Elimination/Reduction of Certain Positions in the Classified Service – Eliminate 17 hrs/week of Library Aide Services. (ROLL CALL VOTE)
4. 2016/17 CURRENT EXPENSE FORMULA CERTIFICATION APPLICATION EXEMPTION: Board Members will follow the recommendation of the 2016/17 Audit Report to file a request for an exemption waiver with Marin County Office of Education due to fiscal impacts of non-compliance.
5. AUTHORIZE AN ACTUARIAL STUDY: Board Members will approve a request from Jeff Lippstreu, CBO, to enter into an agreement with an actuarial firm to provide a actuarial study for the Lagunitas School District for the fiscal year beginning July 1, 2017, not to exceed \$5,400.

7:45 p.m.  
(5 min.)

D. HUMAN RESOURCES/ACTION AGENDA: No items.

(5 minutes)

AGENDA PLANNING

7:55 p.m.

ADJOURN

THERE IS A NO TOBACCO USE POLICY ON LAGUNITAS SCHOOL DISTRICT PROPERTY OR DISTRICT ACTIVITIES.  
Notice: The Lagunitas School District adheres to the Americans with Disabilities Act. Should you require special accommodations, or more information about accessibility, please contact Donna Henderson at 415-488-4118 x 201. All efforts will be made for reasonable accommodations.

LAGUNITAS DISTRICT WEB SITE: <http://www.lagunitas.org>



LAGUNITAS SCHOOL DISTRICT  
San Geronimo, California

MINUTES FROM THE REGULAR MEETING  
OF THE BOARD OF TRUSTEES

Thursday, May 17, 2018

1. **CALL TO ORDER:** The meeting was called to order at 5:45 p.m. by Christopher Sabec, Chair. Members present were Denise Bohman, Steve Rebscher, Richard Sloan, Meegan Ochs-Potter and Christopher Sabec. Also present were John Carroll, Superintendent, Jeff Lippstreu, CBO, and Laura Shain, Principal. Donna Henderson, Administrative Assistant, recorded the minutes.
2. **APPROVAL OF CLOSED SESSION AGENDA:** Board Members approved the Closed Session Agenda (Bohman/Rebscher)
3. **PUBLIC COMMENTS ON CLOSED SESSION AGENDA:** There were several members of the Llagunitas certificated staff in attendance – Alex Cusick, Pauline Hope, Larry Nigro, Caitlin Mohan and Katherine Sanford. Each spoke to the board, asking to find a way to prioritize the teaching staff, inviting the Board members for open communication, and emphasizing that the staff is the greatest resource in the District.
4. **RECESS TO CLOSED SESSION:** At 5:55 p.m., Board Members and Administration recessed to Closed Session pursuant to Ed. Code Section 54957.6 Conference with Labor Negotiator, John Carroll, Certificated, Classified, and Management/Confidential, requested by John Carroll, Superintendent and pursuant to Section 54957: Public Employee Discipline/Dismissal/Release, requested by John Carroll, Superintendent.
5. **RECONVENE INTO OPEN SESSION (Room 20, Llagunitas School):** The Board of Trustees reconvened at 7:00 p.m. The Chair announced that no reportable action was taken in Closed Session.
6. **PUBLIC COMMENTS:** Jenelle Ferhart, certificated teacher, stated her appreciation of the district but her concern about the cost of living in Marin County and the low salaries paid to teachers in the District. Dave Cort, Director of the San Geronimo Valley Community Center, reminded the Board and audience of the yearly Oyster Feed at the Golf Course.
7. **APPROVAL OF OPEN SESSION AGENDA:** Denise Bohman moved to approve/Meegan Ochs-Potter, second. Open Session Agenda approved.
8. **INTRODUCTIONS:** Introductions were made; there were approximately 7 members of the public in attendance.
9. **BOARD MEMBER REPORTS:**
  - a. Trustee Steve Rebscher reported that LTA negotiations are ongoing, with the next meeting scheduled for May 29, 2018. He is also reviewing feedback from the Long Range Planning Forum.

- b. Trustee Meegan Ochs-Potter reported that the Open Classroom Country Fair was great and the Valley Visions is coming up on Saturday, May 19<sup>th</sup>.
- c. Trustee Denise Bohman attended the Facilities Committee Meeting. The group is reviewing the completion of the Bond Projects. She will attend CSEA negotiations on Wednesday, May 23<sup>rd</sup>.

10. ADMINISTRATIVE REPORTS:

- a. John Carroll, Superintendent, informed the Board that he attended the JLAC meeting. He has placed a posting for a district secretary on EdJoin. Certificated teacher Nathan Murray accepted a new job in Santa Rosa and his last day was Monday, May 14, 2018. John attended a Marin Latino Leaders Luncheon and Candidate Forum with candidates Matt Nagle and Mary Jane Burke who are both running for Marin Schools Superintendent. He congratulated the Dixie School District for passing their parcel tax which reflects that the voters in Marin County really support education.
- b. Laura Shain, Principal, reported on that the District is now in the middle of testing – CAASP for grades 3 – 8, CAST Science for grades 5 and 7, and ELA for K-8. Pauline’s Montessori class is working with Wilderness Way; Anita’s Open Classroom class had an ancient Egyptian Fair and the Middle School elective class went to the Marin County Tech Center. This year’s Golden Bell recipients are Larry Nigro, Caitlin Mohan, and Sue Walker-Waber.
- c. Jeff Lippstreu, CBO, reported that he is in the process of “truing up” the 2017/18 school year and working on the 2018/19 school district budget. Maintenance has been working on cleaning up the winter leach field. French Ranch has agreed to share the cost of maintaining the summer leach field. Next Tuesday, May 22<sup>nd</sup>, Jeff will be attending the May Revise Workshop for CBO’s.

11. REPORTS –Facilities Committee Update: Jeff reported that the Facilities Committee had met on May 9<sup>th</sup> and they discussed a tentative redistribution of the site budgets from the Bond Funds. There is about \$63,000 for the San Geronimo site which will be spent to improve the work space noise and about \$57,000 for Lagunitas which will be spent working on the covered walkways and roofs. The next scheduled meeting is June 27, 2018.

12. CORRESPONDENCE/INFORMATION ITEMS: Board Members reviewed the enrollment update of May, 2018, and the acknowledgement and appreciation of receipt of the County of Marin Community Service Fund Program Grant of \$5000 to support the Long Range Plan Project.

A. ITEMS FOR DISCUSSION ONLY:

- 1. REVIEW OF THE LOCAL CONTROL ACCOUNTABILITY PLAN (LCAP) AND ANNUAL UPDATE FOR THE 2017/20 PLAN SUMMARY: John Carroll, Superintendent, presented the first reading of the LCAP for the 2018/19 school year and the annual update for the 2017/20 summary. The plan will be updated and presented to the Board on June 7<sup>th</sup> and then on June 21<sup>st</sup> for final approval.
- 2. LONG RANGE PLAN: Board members expressed a need for a board retreat to further discuss the Long Range Plan. John Carroll, Superintendent, and Steve Rebscher, Trustee, will meet and form the framework for the retreat and will bring their suggestions back to the Board for planning.

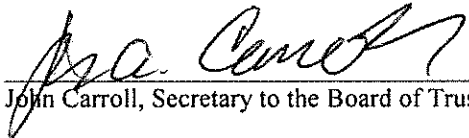
B. CONSENT AGENDA: Board Members asked to move Item B4 – Interdistrict Transfer List #5, 2018/19 from the Consent Agenda for further discussion. **Motion:** Denise Bohman moved to approve the Consent Agenda which included (1) Minutes – Regular Meeting, April 26, 2018, (2) Warrants. (3) Interdistrict Transfer List #10, 2017/18 SY and (5) Quarterly Report on Williams Uniform Complaints, April 2018. Meegan Ochs-Potter, second. Motion carried 5 ayes (Bohman, Rebscher, Sloan, Sabec, Ochs-Potter).

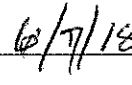
C. ACTION ITEMS

1. ITEMS REMOVED FROM THE CONSENT AGENDA: Item B-4, Interdistrict Transfer List #5, 2018/19. **Motion:** Denise Bohman moved to approve Item B-4 Interdistrict Transfer List #5, 2018/19 SY. Meegan Ochs-Potter, second. Motion carried, 5 ayes, Bohman, Ochs-Potter, Sloan, Rebscher, Sabec).
2. RESOLUTION 2019-03 REGARDING THE EDUCATION PROTECTION ACCOUNT: **Motion:** Denise Bohman moved to approve Resolution #2019=03 which will inform the public on the use of Proposition 30 Funds in the District for the 2018/19 school year. Meegan Ochs-Potter, second. Motion carried by roll call vote – Ochs-Potter, aye, Sloan, aye, Rebscher, aye, Bohman, aye, and Sabec, aye.
3. RESOLUTION # 2018-13 IN THE MATTER OF THE ELIMINATION/REDUCTION OF CERTAIN POSITIONS IN THE CLASSIFIED SERVICE – ELIMINATE 17HRS/WEEK OF LIBRARY AIDE SERVICE: **Motion:** Meegan Ochs-Potter moved to approve Resolution #2018-13 that will eliminate 17hr/week of Library Aide Services. Steve Rebscher, second. Motion carried by roll call vote - Rebscher, aye, Sloan, aye, Ochs-Potter, aye, Bohman, aye, and Sabec, aye.
4. 2016/17 CURRENT EXPENSE FORMULA CERTIFICATION APPLICATION EXEMPTION: **Motion:** Denise Bohman moved to approve the 2016/17 Current Expense Formula Certification Application Exemption which follows the recommendation of the 2016/17 Audit Report to file a request for an exemption waiver with the Marin County Office of Education due to fiscal impacts of non-compliance. Steve Rebscher, second. Motion carried, 5 ayes (Rebscher, Sloan, Ochs-Potter, Bohman, Sabec).
5. AUTHORIZE AN ACTUARIAL STUDY: **Motion:** Steve Rebscher moved to approve a request from Jeff Lippstreu, CBO, to enter into an agreement with an actuarial firm to provide an actuarial study for the Lagunitas School district for the fiscal year beginning July 1, 2017, not to exceed \$5,400. Meegan Ochs-Potter, second. Motion carried, 5 ayes (Rebscher, Sloan, Ochs-Potter, Bohman and Sabec).

D. HUMAN RESOURCES/ACTION AGENDA: No items.

The Meeting was adjourned at 8:10 p.m.

  
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John Carroll, Secretary to the Board of Trustees

  
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Date