



LAGUNITAS SCHOOL DISTRICT
SAN GERONIMO, CALIFORNIA
REGULAR MEETING OF THE GOVERNING BOARD

Closed Session in the Lagunitas Staff Room
Open Session in Room 20, Lagunitas School
(Room 20 is next to the Lagunitas School Library)

THURSDAY, September 14, 2017

Revised 9/15/2017 to include Item C-9 Local Control Accountability Plan (LCAP) 2017/18 Technical Revision

Steve Rebscher, President
Meegan Ochs-Potter, Clerk
Denise Bohman
Christopher Sabec
Richard Sloan

John Carroll, Superintendent
Laura Shain, Principal
Jeff Lippstreu, Chief Business Official

- 5:30 p.m. 1. CALL MEETING TO ORDER (Lagunitas Staff Room), Steve Rebscher, Chair
2. APPROVAL OF CLOSED SESSION AGENDA: Board Members will approve the Closed Session Agenda.
3. PUBLIC COMMENTS ON CLOSED SESSION AGENDA: *Members of the public may address the Board regarding items on the Agenda as such items are taken up or, for closed session items, prior to board adjournment to Closed Session.*
4. RECESS TO CLOSED SESSION: Board Members will recess to Closed Session pursuant to Section 54957.6 Conference with Labor Negotiator, John Carroll, Certificated, Classified, Management/Confidential, requested by John Carroll, Superintendent and pursuant to Section 54957: Public Employee Discipline/Dismissal/Release, requested by John Carroll, Superintendent.
- 6:30 p.m. 5. RECONVENE INTO OPEN SESSION (Room 20, Lagunitas School): The Chair will announce any reportable action taken in Closed Session.
- 6:30 p.m. (5 min.) 6. PUBLIC COMMENTS: *This is an opportunity for the public to address the Trustees on matters related to school business that are not on the agenda. No discussion, deliberation, or action can be taken by the Trustees unless the matter is placed on a subsequent agenda. The Chair may limit each presenter to a specific time.*
7. APPROVAL OF OPEN SESSION AGENDA: Board Members will review and approve the Open Session Agenda.
8. INTRODUCTIONS
- 6:35 p.m. (45 minutes) 9. BOARD MEMBER REPORTS
10. ADMINISTRATIVE REPORTS:
- John Carroll, Superintendent
 - Laura Shain, Principal
 - Jeff Lippstreu, Chief Business Official
- 7:00 p.m. **PUBLIC HEARING - INSTRUCTIONAL MATERIALS SUFFICIENCY:** *The Board of Trustees will open a public hearing for comments regarding the determination that the Lagunitas School District has sufficient textbooks/instructional materials that are aligned to the content standards and are consistent with the content and cycles of the curriculum framework adopted by the State Board of Education in reading/language arts, mathematics, science, and history/social science and that each pupil, including English Learners, will have a standards-aligned textbook or instructional materials, or both, to use in class and to take home.*
- 7:05 p.m. (15 min.) 11. REPORTS
- a. Report – Special Education in the Lagunitas School District: Laura Shain, Principal, will give an update on the Special Education Program in the District.
12. CORRESPONDENCE/INFORMATION ITEMS:
- a. Enrollment Update – September, 2017
- 7:20 p.m. (15 min.) A. **ITEMS FOR DISCUSSION ONLY**
1. Update on School Bus Transportation: Board Members will discuss possible options for school bus transportation.

7:35 p.m.
(5 min.)

B. CONSENT AGENDA:

Consent Agenda: All items are approved by a single action. Any member of the Board may remove an item from the consent agenda for separate discussion.

1. Minutes – Regular Meeting, August 17, 2017.
2. Warrants
3. Interdistrict Transfer List # 7, 2017/18 SY.
4. Request from Jenelle Ferhart for an overnight field trip for her 3rd/4th grade class to the Old Adobe In Petaluma from Tuesday, March 13 to Wednesday, March 14, 2018.
5. Request from the Middle School Team for an overnight field trip for the 7th grade students to Sugarloaf Ridge State Park, Robert Ferguson Observatory from Oct. 11 to Oct. 13, 2017.
6. Request from the Middle School 8th grade to attend the annual Rite of Passage trip to Westminster Woods, 6510 Bohemian Highway, Occidental, CA from Tuesday, Oct. 3 to Friday, Oct. 6, 2017.

7:40 p.m.
(60 min.)

C. ACTION ITEMS

1. ITEMS REMOVED FROM THE CONSENT AGENDA: Items removed from the Consent Agenda above may be discussed and acted upon individually.
2. UNAUDITED ACTUALS FOR THE 2016/17 SCHOOL YEAR: Jeff Lippstreu, CBO, will present the Unaudited Actuals for the 2016/17 School Year for discussion and approval.
3. RESOLUTION # 2018 - 06 ADOPTING THE "GANN" LIMIT: Jeff Lippstreu, CBO, will present a revised Gann Limit for the 2016/17 fiscal year and the projected Gann Limit for the 2017/18 fiscal year in accordance with the provisions of Article XIII-B and applicable statutory law. *(Roll Call Vote)*
4. DEVELOPER FEE REPORT: Jeff Lippstreu, CBO, will present, for Board approval, the annual accounting of 2016/17 Developer Fees collected by the District for residential and commercial construction.
5. RESOLUTION #2018-08: TO WITHDRAW FROM THE SCHOOL DISTRICT OF CHOICE PROGRAM: Board Members will approve Resolution #2018-08 which withdraws the District from the District of Choice Program (Ed Code 48300-48317) - Interdistrict Choice) and any funds associated with the program. *(Roll Call Vote)*
6. RESOLUTION # 2018-07 REGARDING SUFFICIENCIES OF INSTRUCTIONAL MATERIALS: Board Members will approve Resolution # 2018-07 which states that the District has provided each student with sufficient textbooks and instructional materials aligned to the academic content standards and consistent with the cycles and content of the curriculum frameworks for the current school year. *(Roll Call Vote)*
7. RESOLUTION #2018-09 RECIPROCAL LIMITED INTERDISTRICT TRANSFER AGREEMENT FOR FULL TIME SCHOOL DISTRICT EMPLOYEES: Board Members will review and discuss a draft agreement from the Tamalpais Union High School District that would allow full time school district employees to transfer their children to TUHSD or feeder elementary schools such as Lagunitas and Bolinas-Stinson *(Roll Call Vote)*
8. APPROVE CERTIFICATE OF NEED FOR FULLY QUALIFIED EDUCATORS for the 2017/18 school year: Board Members will approve a Certificate of Need for Fully Qualified Educators indicating an insufficient number of certificated persons who meet the district's specified employment criteria for a single subject teacher.
9. LOCAL CONTROL ACCOUNTABILITY PLAN (LCAP) – Technical Revisions to the 2017/18 LCAP: Board Members will approve some technical revisions to the Local Control Accountability Plan (LCAP), originally adopted on June 30, 2017.

8:40 p.m.
(10 min.)

D. HUMAN RESOURCES/ACTION AGENDA

1. APPROVE RECOMMENDATION FROM THE SCREENING/INTERVIEW COMMITTEE FOR AN INSTRUCTIONAL ASSISTANT IN THE OPEN CLASSROOM: Board Members will approve a recommendation from the screening/interview committee to employ Ms. Arielle Ikeda as an Instructional Assistant assigned to the Open Classroom.
2. APPROVE APPOINTMENT OF MR. ANTHONY GUERRERO AS A MATHEMATICS TEACHER IN THE MIDDLE SCHOOL: Board Members will approve a recommendation from Administration to employ Mr. Anthony (Tony) Guerrero as a certificated teacher with single subject authorization in Mathematics beginning September 10, 2017.
3. APPROVE 2017/18 CONTRACT FOR PRINCIPAL: Board Members will approve a contract with Laura Shain for Principal Services for the 2017/18 school year.

(5 minutes)

AGENDA PLANNING

9:00 p.m.

ADJOURN

Notice: The Lagunitas School District adheres to the Americans with Disabilities Act. Should you require special accommodations, or more information about accessibility, please contact Donna Henderson at 415-488-4118 x 201. All efforts will be made for reasonable accommodations.

LAGUNITAS DISTRICT WEB SITE: <http://www.lagunitas.org>



LAGUNITAS SCHOOL DISTRICT
San Geronimo, California

MINUTES FROM THE REGULAR MEETING
OF THE BOARD OF TRUSTEES

Thursday, September 14, 2017

1. CALL TO ORDER: The meeting was called to order at 5:30 p.m. by Steve Rebscher, Chair. Members present were Denise Bohman, Meegan Ochs-Potter, Christopher Sabec, and Steve Rebscher. Trustee Richard Sloan was excused. Also present were John Carroll, Superintendent, Jeff Lippstreu, CBO, and Laura Shain, Principal. Donna Henderson, Administrative Assistant, recorded the minutes.
2. APPROVAL OF CLOSED SESSION AGENDA: Board Members approved the Closed Session Agenda (Bohman/Ochs-Potter)
3. PUBLIC COMMENTS ON CLOSED SESSION AGENDA: There were no comments.
4. RECESS TO CLOSED SESSION: Board Members and Administration recessed to Closed Session pursuant to Ed. Code Section 54957.6 Conference with Labor Negotiator, John Carroll, Certificated, Classified, Management/Confidential, requested by John Carroll, Superintendent and pursuant to Section 54957: Public Employee Discipline/Dismissal/Release, requested by John Carroll, Superintendent.
5. RECONVENE INTO OPEN SESSION (Room 20, Lagunitas School): The Board of Trustees reconvened at 6:34 p.m. The Chair announced that no reportable action was taken in Closed Session.
6. PUBLIC COMMENTS: Valerie Fowler and Helen Ferlino, district parents, expressed their support of Measure A, the Lagunitas District Parcel Tax measure on the November ballot.
7. APPROVAL OF OPEN SESSION AGENDA: Denise Bohman moved to approve, Christopher Sabec, second. Motion carried, 4 ayes.
8. INTRODUCTIONS were postponed.
9. BOARD MEMBER REPORTS:
 - a. Denise Bohman, Trustee, said that she had attended the Valley Games and also the Superintendents/Trustees dinner meeting at Rancho Nicasio.
 - b. Steve Rebscher thanked the many volunteers who continue to work to complete the San Geronimo School playground. He also attended a parcel tax committee meeting.
 - c. Meegan Ochs-Potter announced that she is very excited about what's happening at the Middle School this year. Back to School night was incredible. She is helping give a presentation on Constitution Day in Katherine's class.
10. ADMINISTRATIVE REPORTS:

- a. John Carroll, Superintendent, reported that the Valley Games were terrific. He was the winner of the obstacle course and he beat his son Owen by 2 seconds in mountain biking event. John attended an annual legal update with Karl Corbin at the Marin County Office of Education District. There is pending legislation, SB328, which would mandate that the start time for all middle schools and high schools is not earlier than 8:30 a.m. The superintendents of Marin County signed a letter opposing the proposed shut down of the Deferred Action for Childhood Arrivals Program (DACA) by President Trump. He noted that another technical update to the District's LCAP is on the agenda.
- b. Laura Shain, Principal, informed the Board of the changes in Middle School as a result of the resignation of Mary Kay Andrews. Rae Turner asked to be assigned to teaching science, and as a result, the district had to fill the math position. The middle school started with a math sub that left the second day, a math sub that came in for a week, and then another (3rd) sub who came in for the a week before the district found a qualified math teacher, Tony Guerrero. Laura also remarked how the unexpected paving of Sir Francis Drake really made the first day of school a real adventure. She also announced that the middle school elective program is off to a great start, Montessori and Open Classroom are celebrating "Dot" Day on Tuesday, Sept. 19th and that the College of Marin and Lagunitas are partnering to offer a 9 week drama class at the San Geronimo Community Center.
- c. Jeff Lippstreu, CBO, said that the little electrical rig is working very well and is a win-win for the District.

PUBLIC HEARING: At 7:15 p.m., the Chair opened a public hearing for comments regarding the sufficiency of textbooks/instructional materials aligned to the content standards and are consistent with the content and cycles of the curriculum framework adopted by the State Board of Education in reading/language arts, mathematics, science, and history/social science and that each pupil, including English learners, have a standards-aligned textbook or instructional materials, or both, to use in class and to take home. After public remarks, the hearing was closed at 7:20 p.m.

11. **REPORTS:** Laura Shain, Principal, gave an update on the Special Education Program in the District, explaining what the District has of its own on site (the special education team, the services the team provides, and the procedures that the special education team follows), the special day class at Lagunitas run by the Marin County of Education, the special day class at Manor attended by one of the Lagunitas students, and contracted services, such as our psychologist, speech therapist, occupational therapist and the deaf and hard of hearing specialist. Laura's report is on file.
12. **CORRESPONDENCE/INFORMATION ITEMS:** The Board of Trustees reviewed the enrollment update for September, 2017.

A. ITEMS FOR DISCUSSION ONLY:

1. **UPDATE ON SCHOOL BUS TRANSPORTATION:** John Carroll reported that there are definitely more bikes in the back rack since families learned that the District is unable to find a school bus driver. Three students visited Jeff to let him know their concerns and he asked them to conduct a survey to determine how students would prefer to come to school, with or without a school bus. The Board would like an update at the November meeting.

B. CONSENT AGENDA: John Carroll, Superintendent, informed the Board that Item 5 of the Consent Agenda – Request from the Middle School team for an overnight field trip for the 7th grade students to Sugarloaf Ridge State Park on October 11th is being removed because the field trip has been cancelled. **Motion:** Denise Bohman moved to approve the Consent Agenda which included (1) Minutes – Regular Meeting, August 17, 2017, (2) Warrants, (3) Interdistrict Transfer List #7, 2017/18 SY, (4) Request from Jenelle Ferhart, Open Classroom teacher, for an overnight trip for her 3rd/4th grade class to Old Adobe in Petaluma from Tuesday March 13 to Wednesday March 14, 2018, and (6) Request from the Middle School 8th grade to attend the annual Rite of Passage trip to Westminster Woods, 6510 Bohemian Highway, Occidental, CA from Tuesday, Oct. 3 to Friday, Oct. 6, 2017. Christopher Sabec, second. Motion carried 4 ayes (Bohman, Sabec, Ochs-Potter and Rebscher) and 1 absent (Sloan).

C. ACTION ITEMS

1. ITEMS REMOVED FROM THE CONSENT AGENDA: No items were removed from the Consent Agenda for separate discussion and action.
2. UNAUDITED ACTUALS FOR THE 2016/17 SCHOOL YEAR: Jeff Lippstreu, CBO, presented the Unaudited Actuals for the 2016/17 school year for approval. **Motion:** Denise Bohman moved to approve the 2016/17 Unaudited Actuals as presented. Christopher Sabec, second. Motion carried, 4 ayes (Bohman, Sabec, Ochs-Potter, and Rebscher) and 1 absent (Sloan).
3. RESOLUTION #2018-06 ADOPTING THE “GANN” LIMIT: **Motion:** Denise Bohman moved to approve Resolution #2018-06 Adopting the Gann Limit. Meegan Ochs-Potter, second. Motion carried by roll call vote – Bohman, aye; Sabec, aye; Ochs-Potter, aye; Rebscher, aye and 1 absent, Sloan.
4. DEVELOPER FEE REPORT: **Motion:** Denise Bohman moved to approve the 2016/17 Developer Fee Report to the Board. Christopher Sabec, second. Motion approved 4 ayes (Rebscher, Sabec, Bohman, and Ochs-Potter) and one absent, Sloan.
5. RESOLUTION #2018-08 TO WITHDRAW FROM THE SCHOOL DISTRICT OF CHOICE: **Motion:** Denise Bohman moved to approve Resolution #2018-08 to withdraw from the District of Choice Program (Ed Code 48300-48317) – Interdistrict Choice, and any funds associated with the Program. Christopher Sabec, second. Motion approved by roll call vote – Bohman, aye; Sabec, aye, Ochs-Potter, aye , Rebscher, aye and one absent , Sloan.
6. RESOLUTION #2018-07 REGARDING SUFFICIENCIES OF INSTRUCTIONAL MATERIALS: **Motion:** Denise Bohman moved to approve Resolution #2018-07 which states that the District has provided each student with sufficient textbooks and instructional materials aligned to the academic content standards and consistent with the cycles and content of the curriculum frameworks for the current school year. Christopher Sabec, second. Motion approved by roll call vote – Bohman, aye; Sabec, aye; Rebscher, aye; Ochs-Potter, aye; and one absent, Sloan.
7. RESOLUTION #2018-09 RECIPROCAL LIMITED INTERDISTRICT TRANSFER AGREEMENT FOR FULL TIME SCHOOL DISTRICT EMPLOYEES: **Motion:** Denise Bohman moved to approve Resolution #2018-09, a resolution that would allow full time school district employees to transfer their children to TUHSD or feeder elementary schools such as Lagunitas and Bolinas-Stinson. Christopher Sabec, second. Motion approved by roll call vote: Bohman, aye; Sabec, aye; Rebscher, aye; Ochs-Potter, aye; and 1 absent, Sloan.
8. APPROVE CERIFICATE OF NEED FOR FULLY QUALIFIED EDUCATORS: **Motion:** Denise Bohman moved to approve a Certificate of Need for Fully Qualified Educators indicating an insufficient number of certificated persons who meet the District’s specified employment criteria for a single subject teacher in Mathematics. Meegan Ochs-Potter, second. Motion approved 4 ayes, Bohman, Ochs-Potter, Sabec, Rebscher, and 1 absent, Sloan.
9. LOCAL CONTROL ACCOUNTABILITY PLAN (LCAP): **Motion:** Denise Bohman moved to approve the technical revisions to the 2017/18 Local Control Accountability Plan (LCAP). Christopher Sabec, second. Motion carried, 4 ayes, Bohman, Sabec, Ochs-Potter, Rebscher, and 1 absent (Sloan).

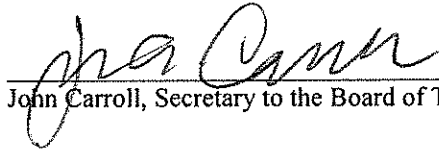
D. HUMAN RESOURCES/ACTION AGENDA:

1. APPROVE RECOMMENDATION FROM THE SCREENING/INTERVIEW COMMITTEE FOR AN INSTRUCTIONAL ASSISTANT IN THE OPEN CLASSROOM: **Motion:** Denise Bohman moved to approve the recommendation from the screening/interview committee to employ Arielle Ikeda as an Instructional Assistant assigned to the Open Classroom Program. Meegan Ochs-Potter, second. Motion carried, 4 ayes, Ochs-Potter, Sabec, Bohman, Rebscher, and 1 absent (Sloan).

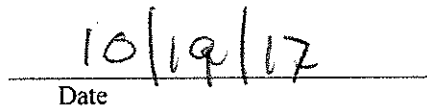
2. APPROVE APPOINTMENT OF MR. ANTHONY GUERRERO AS A MATHEMATICS TEACHER IN THE MIDDLE SCHOOL: **Motion:** Christopher Sabec moved to approve the appointment of Mr. Tony Guerrero as the mathematics teacher in the middle School. Meegan Ochs-Potter, second. Motion carried, 4 ayes (Sabec, Ochs-Potter, Bohman, Rebscher) and 1 absent (Sloan).

3. APPROVE 2017/18 CONTRACT OF EMPLOYMENT FOR LAURA SHAIN, PRINCIPAL: Motion: Denise Bohman moved to approve the 2017/18 contract of employment for Laura Shain, Principal. Meegan Ochs-Potter, second. Motion carried, 4 ayes (Bohman, Ochs-Potter, Sabec, Rebscher, and 1 absent (Sloan).

The Meeting was adjourned at 9:10 p.m.



John Carroll, Secretary to the Board of Trustees



Date