



LAGUNITAS SCHOOL DISTRICT  
SAN GERONIMO, CALIFORNIA  
REGULAR MEETING OF THE GOVERNING BOARD

**Closed Session in the Lagunitas Staff Room**  
**Open Session in Room 20, Lagunitas School**  
**(Room 20 is next to the Lagunitas School Library)**

**THURSDAY, August 17, 2017**

Steve Rebscher, President  
Meegan Ochs-Potter, Clerk  
Denise Bohman  
Christopher Sabec  
Richard Sloan

John Carroll, Superintendent  
Laura Shain, Principal  
Jeff Lippstreu, Chief Business Official

- 5:30 p.m. 1. CALL MEETING TO ORDER (Lagunitas Staff Room), Meegan Ochs-Potter, Chair
2. APPROVAL OF CLOSED SESSION AGENDA: Board Members will approve the Closed Session Agenda.
3. PUBLIC COMMENTS ON CLOSED SESSION AGENDA: *Members of the public may address the Board regarding items on the Agenda as such items are taken up or, for closed session items, prior to board adjournment to Closed Session.*
4. RECESS TO CLOSED SESSION: Board Members will recess to Closed Session pursuant to Section 54957.6 Conference with Labor Negotiator, John Carroll, Certificated, Classified, Management/Confidential, requested by John Carroll, Superintendent and pursuant to Section 54957: Public Employee Discipline/Dismissal/Release, requested by John Carroll, Superintendent.
- 6:30 p.m. 5. RECONVENE INTO OPEN SESSION (Room 20, Lagunitas School): The Chair will announce any reportable action taken in Closed Session.
- 6:30 p.m. 6. PUBLIC COMMENTS: *This is an opportunity for the public to address the Trustees on matters related to school business that are not on the agenda. No discussion, deliberation, or action can be taken by the Trustees unless the matter is placed on a subsequent agenda. The Chair may limit each presenter to a specific time.*  
(5 min.)
7. APPROVAL OF OPEN SESSION AGENDA: Board Members will review and approve the Open Session Agenda.
8. INTRODUCTIONS
- 6:35 p.m. 9. BOARD MEMBER REPORTS  
(45 minutes)
10. ADMINISTRATIVE REPORTS:
- John Carroll, Superintendent
  - Laura Shain, Principal
  - Jeff Lippstreu, Chief Business Official
11. REPORTS
- a. Report from the Facilities Committee
12. CORRESPONDENCE/INFORMATION ITEMS:
- a. Enrollment Update – August 17, 2017
- 7:20 p.m. A. ITEMS FOR DISCUSSION ONLY  
(10 min.)
1. RECIPROCAL LIMITED INTERDISTRICT TRANSFER AGREEMENT FOR FULL TIME SCHOOL DISTRICT EMPLOYEES: Board Members will review and discuss a draft agreement from the Tamalpais Union High School District that would allow full time school district employees to transfer their children to TUHSD or feeder elementary schools such as Lagunitas and Bolinas-Stinson.

- 7:30 p.m.  
(5 min.)
- B. CONSENT AGENDA:  
*Consent Agenda: All items are approved by a single action. Any member of the Board may remove an item from the consent agenda for separate discussion.*
1. Minutes – Regular Meeting, June 29, 2017, Special Meeting, June 30, 2017
  2. Warrants
  3. Interdistrict Transfer List # 6, 2017/18 SY.

- 7:35 p.m.  
(25 min.)
- C. ACTION ITEMS
1. ITEMS REMOVED FROM THE CONSENT AGENDA: Items removed from the Consent Agenda above may be discussed and acted upon individually.
  2. ACCEPT GREEN GERONIMO GRANT FROM THE COUNTY OF MARIN FOR THE 2017/18 SY: Board Members will, with great appreciation, accept the Green Geronimo Grant from the County of Marin for the 2017/18 SY in the amount of \$15,000.
  3. BUDGET REVISION TO THE ADOPTED BUDGET AS A RESULT OF THE GOVERNOR'S UPDATE: Jeff Lippstreu, CBO, will present the 2017/18 45 day Budget Revision for approval, which will eliminate District of Choice Funding of \$10, 340 and accept one time discretionary funding of \$36,075.
  4. DISPOSAL OF SCHOOL PROPERTY: Board Members will approve the disposal of a district owned vehicle – a 1991 Toyota Previa.
  5. APPROVE ATTENDANCE CALENDAR AND INSTRUCTIONAL MINUTES FOR THE 2017/18 SCHOOL YEAR: Board Members will approve the Attendance Calendar and the instructional minutes for the 2017/18 school year.

- 8:00 p.m.  
(5 minutes)
- D. HUMAN RESOURCES/ACTION AGENDA
1. ACCEPT LETTER OF RESIGNATION FROM MARY KAY ANDREWS: Board Members will accept a letter of resignation from Mary Kay Andrews, certificated teacher effective June 15, 2017.
  2. ACCEPT LETTER OF RESIGNATION FROM LESLEY GRAY: Board Members will accept a letter of resignation from Lesley Gray, Instructional Assistant.

(5 minutes) AGENDA PLANNING

8:10 p.m. ADJOURN

THERE IS A NO TOBACCO USE POLICY ON LAGUNITAS SCHOOL DISTRICT PROPERTY OR DISTRICT ACTIVITIES.  
Notice: The Lagunitas School District adheres to the Americans with Disabilities Act. Should you require special accommodations, or more information about accessibility, please contact Donna Henderson at 415-488-4118 x 201. All efforts will be made for reasonable accommodations.

LAGUNITAS DISTRICT WEB SITE: <http://www.lagunitas.org>



LAGUNITAS SCHOOL DISTRICT  
San Geronimo, California

MINUTES FROM THE REGULAR MEETING  
OF THE BOARD OF TRUSTEES

Thursday, August 17, 2017

1. CALL TO ORDER: The meeting was called to order at 5:30 p.m. by Meegan Ochs-Potter, Chair. Members present were Denise Bohman, Meegan Ochs-Potter, Christopher Sabec, and Richard Sloan. Steve Rebscher, Trustee was excused. Also present were John Carroll, Superintendent, and Jeff Lippstreu, CBO and Laura Shain, Principal. Donna Henderson, Administrative Assistant, recorded the minutes.
2. APPROVAL OF CLOSED SESSION AGENDA: Board Members approved the Closed Session Agenda (Bohman/Ochs-Potter)
3. PUBLIC COMMENTS ON CLOSED SESSION AGENDA: There were no comments.
4. RECESS TO CLOSED SESSION: Board Members and Administration recessed to Closed Session pursuant to Ed. Code Section 54957: Public Employee Discipline/Dismissal/Release, requested by John Carroll, Superintendent and Section 54957.6 Conference with Labor Negotiator, John Carroll, Certificated, Classified, Management/Confidential, requested by John Carroll, Superintendent.
5. RECONVENE INTO OPEN SESSION (Room 20, Llagunitas School): The Board of Trustees reconvened at 6:25 p.m. The Chair announced that no reportable action was taken in Closed Session.
6. PUBLIC COMMENTS: There were no comments.
7. APPROVAL OF OPEN SESSION AGENDA: Denise Bohman moved to approve, Christopher Sabec, second. Motion carried, 4 ayes.
8. INTRODUCTIONS were postponed.
9. BOARD MEMBER REPORTS:
  - a. Meegan Ochs-Potter stated that she was excited for the new school year.
10. ADMINISTRATIVE REPORTS:
  - a. John Carroll, John Carroll, Superintendent, reported on several items. (1) He reminded the Board of SB215 which in the new immunization law for incoming K's and 7<sup>th</sup> graders. He reported that about 15 of the 30 current 7<sup>th</sup> graders needed to update their immunization and that staff are calling parents with reminders. (2) John reported that some companies are taking advantage of the Public Records Act, seeking information only for marketing purposes. (3) The District will need to approve a technical update to the 2017-18 LCAP. (4) He also gave an update on Middle School staffing – Mary Kay Andrews resigned and Rae Turner is teaching science this school year. The District has an open position for a math teacher and will start the year with a long term sub, Robert Flatland. Katherine Sanford is teaching Social Studies and Caitlin Mohan continues to teach Language Arts/English. (5) The District will start the year without school bus service. John noted that the bus driver license is the hardest

and most restrictive license. It requires 20 hours of behind the wheel, long written tests, and random drug/alcohol testing. There is a nation –wide shortage of bus drivers.

- b. Laura Shain, Principal, said she's excited about the new school year. All programs are having a welcome to school breakfast event. We have a free 1-day week counselor for out Middle School students and we have 1 returning and 1 new counselor from SEEDS. Laura, Larry, Sara Philips (Marin Conservation Corps), Jeff Lippstreu and Dave Cort met to talk about cleaning and restoring the Marietta Larson Preserve. Jeff Harriman, a relative of Marietta Larson, is creating a \$10,000 challenge grant. Linda Nave, a former parent in the District, wants to encourage Middle School students to remove scotch broom up on the zigzag trail.
  - c. Jeff Lippstreu, CBO, thanked Alejandro, Victorio and Dublas for working really hard over the summer to prepare for staff and students return to school. The Business Office is still closing last year's books in preparation for the presentation of the Unaudited Actuals at the September Board Meeting. Jeff received a phone call from an engineer with the Division of State Architects regarding a parent concern about the playground being built at the San Geronimo campus. He gave the requested information to the engineer.
11. OTHER REPORTS: Report from the Facilities Committee: Richard Sloan, Trustee and captain of the San Geronimo playground build, reported that the build is behind schedule. He thanked many who have contributed many hours during the summer – Anita Collison, Amy Valens, Andrew Giacomini, The San Geronimo Lions Club, Tony Giacomini, Ian Edwards, Kevin, Bud and Marty Meade, Peter Edwards, Zed Lomax, Greg Arnold and Buzz Voytovich. The main structures, the platforms and major slide are in place, and still to come are the fireman's pole, the small slide and the arched bridge. Cement will be poured on Tuesday, August 22, 2017 and Ted Van Midde will be taking care of getting the cement. He also thanked Leonora DeNarie, Berta Bicket, and Mary Irish for helping with food for the volunteers. Dave Cort, director of the SGVCC, suggested getting a plaque dedicated to the founder of the Open Classroom and also suggested that Art Rogers photographer of the Point Reyes Light, be contacted when the build is complete.
12. CORRESPONDENCE/INFORMATION ITEMS: Board Members reviewed the Enrollment Update of August 17, 2017.

A. ITEMS FOR DISCUSSION ONLY:

1. RECIPROCAL LIMITED INTERDISTRICT TRANSFER AGREEMENT FOR FULL TIME SCHOOL DISTRICT EMPLOYEES: Board Members and Administration discussed the reciprocal limited Interdistrict Transfer Agreement with Tamalpais Union High School District which would allow full time school district employees to meet the residency requirement for school attendance for the express purpose of enhancing recruitment and retention opportunities for qualified personnel. John Carroll, Superintendent, will be talking with other superintendents in Marin County about this agreement.

B. CONSENT AGENDA: **Motion:** Denise Bohman moved to approve the Consent Agenda which included (1) Minutes – Regular Meeting, June 29, 2017 and Special Meeting, June 30, 2017 (2) Warrants, and (3) Interdistrict Transfer List #5, 2017/18 SY. Christopher Sabec, second. Motion carried 4 ayes (Bohman, Sabec, Ochs-Potter and Sloan) and 1 absent (Rebscher).

C. ACTION ITEMS

1. ITEMS REMOVED FROM THE CONSENT AGENDA: No items were removed from the Consent Agenda for separate discussion and action.
2. ACCEPT GREEN GERONIMO GRANT FROM THE COUNTY OF MARIN FOR THE 2017/18 SY: **Motion:** With great appreciation to the County of Marin and Supervisor Dennis Rodoni, Denise Bohman moved to accept the Green Geronimo Grant for the 2017/18 school year of \$15,000.

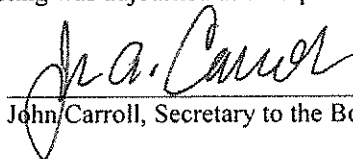
Christopher Sabec, second. Motion carried, 4 ayes (Bohman, Sabec, Ochs-Potter, Sloan) and 1 absent (Rebscher).

3. **BUDGET REVISION TO THE ADOPTED BUDGET AS A RESULT OF THE GOVERNOR'S UPDATE:** Jeff Lippstreu, CBO, informed the Board that two funding opportunities for the Lagunitas School District were modified by the Governor's signature subsequent to budget adoption in June. One of those was a change to District of Choice, reducing the per student funding rate to 25%. The second funding opportunity determined that the district is eligible for \$36,075 in additional funding. Jeff recommended that the District eliminate District of Choice funding of \$10,340 and accept the one time discretionary funding of \$36,075. **Motion:** Christopher Sabec moved to approve the Budget Revision to the adopted 2017/18 District Budget. Denise Bohman, second. Motion carried, 4 ayes (Sloan, Sabec, Bohman, and Ochs-Potter) and one absent (Rebscher).
4. **DISPOSAL OF SCHOOL PROPERTY: Motion:** Denise Bohman moved to approve the disposal of a district-owned vehicle – a 1991 Toyota Previa. Christopher Sabec, second. Motion carried, 4 ayes (Ochs-Potter, Sabec, Bohman and Sloan) and one absent (Rebscher). Jeff Lippstreu, CBO, informed the Board that he was in the process of obtaining a small electric vehicle to replace the van.
5. **APPROVE ATTENDANCE CALENDAR AND INSTRUCTIONAL MINUTES FOR THE 2017/18 SCHOOL YEAR: Motion:** Christopher Sabec moved to approve the Attendance Calendar and Instructional Minutes for the 2017/18 school year. Richard Sloan, second. Motion carried, 4 ayes (Sabec, Sloan, Ochs-Potter and Bohman) and one absent (Rebscher).

D. HUMAN RESOURCES/ACTION AGENDA:

1. **ACCEPT LETTER OF RESIGNATION FROM MARY KAY ANDREWS, CERTIFICATED TEACHER: Motion:** Denise Bohman moved to accept the letter of resignation from Mary Kay Andrews, certificated teacher. Christopher Sabec, second. Motion carried, 4 ayes, Ochs-Potter, Sabec, Bohman, Sloan, and 1 absent (Rebscher).
2. **ACCEPT LETTER OF RESIGNATION FROM LESLEY GRAY: Motion:** Denise Bohman moved to accept the letter of resignation from Mary Kay Andrews, certificated teacher. Christopher Sabec, second. Motion carried, 4 ayes, Ochs-Potter, Sabec, Bohman, Sloan, and 1 absent (Rebscher).

The Meeting was adjourned at 7:45 p.m.

  
\_\_\_\_\_  
John Carroll, Secretary to the Board of Trustees

9/15/17  
\_\_\_\_\_  
Date